

Public Address System Upgrade at Duvha Power Station**NEC3 Engineering & Construction Contract**

Between ESKOM HOLDINGS SOC Ltd
(Reg No. 2002/015527/30)

and [Insert at award stage]
(Reg No. _____)

for Public Address System Upgrade at Duvha Power Station

Contents:	No	of
	pages	
Part C1 Agreements & Contract Data	19	
Part C2 Pricing Data	6	
Part C3 Scope of Work	43	
Part C4 Site Information	[•]	

CONTRACT No. [Insert at award stage]

Part C1: Agreements & Contract Data

Contents:	No pages	of
C1.1 Form of Offer and Acceptance	2	
[to be inserted from Returnable Documents at award stage]		
C1.2a Contract Data provided by the <i>Employer</i>	13	
C1.2b Contract Data provided by the <i>Contractor</i>	3	
[to be inserted from Returnable Documents at award stage]		
C1.3 Proforma Guarantees	[•]	

Public Address System Upgrade**C1.1 Form of Offer & Acceptance****1.1 Offer**

The Employer, identified in the Acceptance signature block, has solicited offers to enter into a contract for the procurement of:

Public Address System Upgrade at Duvha Power Station

The tenderer, identified in the Offer signature block, has examined the documents listed in the Tender Data and addenda thereto and by submitting this Offer has accepted the Conditions of Tender by the representative of the tenderer, deemed to be duly authorised, signing this part of this Form of Offer and Acceptance the tenderer offers to perform all of the obligations and liabilities of the *Contractor* under the contract including compliance with all its terms and conditions according to their true intent and meaning, for an amount to be determined in accordance with the *conditions of contract* identified in the Contract Data.

Options A	The offered total of the Prices exclusive of VAT is	R [●]
	Sub total	R [●]
	Value Added Tax @ 15% is	R [●]
	The offered total of the amount due inclusive of VAT is ¹	R [●]
	(in words) [●]	

This Offer may be accepted by the Employer by signing the Acceptance part of this Form of Offer and Acceptance, and returning one copy of this document including the Schedule of Deviations (if any) to the tenderer before the end of the period of validity stated in the Tender Data, or other period as agreed, whereupon the tenderer becomes the party named as the *Contractor* in the *conditions of contract* identified in the Contract Data.

Signature(s)

Name(s)

Capacity

**For the
tenderer:**

Name & signature of witness (Insert name and address of organisation)

Date

Tenderer's CIDB registration number (if applicable)

¹ This total is required by the *Employer* for budgeting purposes only. Actual amounts due will be assessed in terms of the *conditions of contract*.

Public Address System Upgrade**1.2 Acceptance**

By signing this part of this Form of Offer and Acceptance, the Employer identified below accepts the tenderer's Offer. In consideration thereof, the Employer shall pay the Contractor the amount due in accordance with the *conditions of contract* identified in the Contract Data. Acceptance of the tenderer's Offer shall form an agreement between the Employer and the tenderer upon the terms and conditions contained in this agreement and in the contract that is the subject of this agreement.

The terms of the contract, are contained in:

Part C1	Agreements and Contract Data, (which includes this Form of Offer and Acceptance)
Part C2	Pricing Data
Part C3	Scope of Work: Works Information
Part C4	Site Information

and drawings and documents (or parts thereof), which may be incorporated by reference into the above listed Parts.

Deviations from and amendments to the documents listed in the Tender Data and any addenda thereto listed in the Returnable Schedules as well as any changes to the terms of the Offer agreed by the tenderer and the Employer during this process of offer and acceptance, are contained in the Schedule of Deviations attached to and forming part of this Form of Offer and Acceptance. No amendments to or deviations from said documents are valid unless contained in this Schedule.

The tenderer shall within two weeks of receiving a completed copy of this agreement, including the Schedule of Deviations (if any), contact the Employer's agent (whose details are given in the Contract Data) to arrange the delivery of any securities, bonds, guarantees, proof of insurance and any other documentation to be provided in terms of the *conditions of contract* identified in the Contract Data at, or just after, the date this agreement comes into effect. Failure to fulfil any of these obligations in accordance with those terms shall constitute a repudiation of this agreement.

Notwithstanding anything contained herein, this agreement comes into effect on the date when the tenderer receives one fully completed original copy signed between them of this document, including the Schedule of Deviations (if any).

Unless the tenderer (now *Contractor*) within five working days of the date of such receipt notifies the Employer in writing of any reason why he cannot accept the contents of this agreement, this agreement shall constitute a binding contract between the Parties.

Signature(s)

Name(s) _____

Capacity _____

**for the
Employer**

(Insert name and address of
Name & organisation)
signature of witness _____ Date _____

Note: If a tenderer wishes to submit alternative tenders, use another copy of this Form of Offer and Acceptance.

Public Address System Upgrade**1.3 Schedule of Deviations to be completed by the Employer prior to contract award**

Note:

1. This part of the Offer & Acceptance would not be required if the contract has been developed by negotiation between the Parties and is not the result of a process of competitive tendering.
2. The extent of deviations from the tender documents issued by the Employer prior to the tender closing date is limited to those permitted in terms of the Conditions of Tender.
3. A tenderer's covering letter must not be included in the final contract document. Should any matter in such letter, which constitutes a deviation as aforesaid be the subject of agreement reached during the process of Offer and Acceptance, the outcome of such agreement shall be recorded here and the final draft of the contract documents shall be revised to incorporate the effect of it.

No.	Subject	Details
1	[•]	[•]
2	[•]	[•]
3	[•]	[•]
4	[•]	[•]
5	[•]	[•]
6	[•]	[•]
7	[•]	[•]

By the duly authorised representatives signing this Schedule of Deviations below, the Employer and the tenderer agree to and accept this Schedule of Deviations as the only deviations from and amendments to the documents listed in the Tender Data and any addenda thereto listed in the Tender Schedules, as well as any confirmation, clarification or changes to the terms of the Offer agreed by the tenderer and the Employer during this process of Offer and Acceptance.

It is expressly agreed that no other matter whether in writing, oral communication or implied during the period between the issue of the tender documents and the receipt by the tenderer of a completed signed copy of this Form shall have any meaning or effect in the contract between the parties arising from this Agreement.

1.1.1.1 For the tenderer:**1.1.1.2 For the Employer**

Signature _____

Name _____

Capacity _____

On behalf of *(Insert name and address of organisation)* _____

Name & signature of witness _____

Date _____

(Insert name and address of organisation) _____

C1.2 ECC3 Contract Data

2 Part one - Data provided by the *Employer*

Completion of the data in full, according to the Options chosen, is essential to create a complete contract.

Clause	Statement	Data
1	General	
	The <i>conditions of contract</i> are the core clauses and the clauses for main Option	
	dispute resolution Option and secondary Options	A: Priced contract with activity schedule W1: Dispute resolution procedure X1: Price adjustment for inflation X2: Changes in the law X5: Sectional Completion X7: Delay damages X16: Retention X17: Low performance damages X18: Limitation of liability Z: Additional conditions of contract
	of the NEC3 Engineering and Construction Contract, April 2013 (ECC3)	
10.1	The <i>Employer</i> is (Name):	Eskom Holdings SOC Ltd (reg no: 2002/015527/30), a state owned company incorporated in terms of the company laws of the Republic of South Africa
	Address	Registered office at Megawatt Park, Maxwell Drive, Sandton, Johannesburg
10.1	The <i>Project Manager</i> is: (Name)	Ntebaleng Nkgodi
	Address	Duvha Power Station
	Tel	+27 13 690 0763
	Fax	+27 86 600 0028
	e-mail	MoreNV@eskom.co.za

Public Address System Upgrade

10.1	The <i>Supervisor</i> is: (Name)	Lemuel Zwart
	Address	Duvha Power Station
	Tel No.	+27 13 295 9683
	Fax No.	
	e-mail	ZwartL@eskom.co.za
11.2(13)	The <i>works</i> are	Public Address System Upgrade at Duvha Power Station
11.2(14)	The following matters will be included in the Risk Register	
11.2(15)	The <i>boundaries of the site</i> are	Duvha Power Station 14 loudspeaker zones
11.2(16)	The Site Information is in	Part 4: Site Information of the scope of work
11.2(19)	The Works Information is in	Part 3: Scope of Work and all documents and drawings to which it makes reference.
12.2	The <i>law of the contract</i> is the law of	the Republic of South Africa
13.1	The <i>language of this contract</i> is	English
13.3	The <i>period for reply</i> is	Two days
	The <i>Contractor's</i> main responsibilities	Public Address System Upgrade

3 Time

11.2(3)	The <i>completion date</i> for the whole of the <i>works</i> is	24 (twenty four) months		
11.2(9)	The <i>key dates</i> and the <i>conditions</i> to be met are:	Condition to be met	key date	
		1	Start date Upon issuing of the task order	Completion 24 months after the contract is awarded.
		2	PSR Authorization	2 months before the actual start of execution
30.1	The <i>access dates</i> are:	Part of the Site	Date	
		1		After the

Public Address System Upgrade

Phase 1 and Phase 2 (Refer to Annexure A-SOW)	contract is awarded
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31.1	The <i>Contractor</i> is to submit a first programme for acceptance within	One (1) week of the Contract Start Date.
31.2	The <i>starting date</i> is	01 November 2022 or as soon as possible
32.2	The <i>Contractor</i> submits revised programmes at intervals no longer than	One (1) week (Schedule and Cash flow)
35.1	The <i>Employer</i> is not willing to take over the <i>works</i> before the Completion Date.	[No data needed if this statement is included]

4 Testing and Defects

42.2	The <i>defects date</i> is	52 weeks after Completion of the whole of the <i>works</i>.
43.2	The <i>defect correction period</i> is	08 hours for emergencies or breakdowns and 4 working days for normal defects.
	except that the <i>defect correction period</i> for	Four (4) days
	and the <i>defect correction period</i> for	Four (4) days

5 Payment

50.1	The <i>assessment interval</i> is	25th day of each successive month.
51.1	The <i>currency of this contract</i> is the	South African Rand.
51.2	The period within which payments are made is	30 days
51.4	The <i>interest rate</i> is	<p>the publicly quoted prime rate of interest (calculated on a 365 day year) charged from time to time by the Standard Bank of South Africa Limited (as certified, in the event of any dispute, by any manager of such bank, whose appointment it shall not be necessary to prove) for amounts due in Rands and</p> <p>(ii) the LIBOR rate applicable at the time for amounts due in other currencies. LIBOR is the 6 month London Interbank Offered Rate quoted under the caption "Money Rates" in The Wall Street Journal for the applicable currency or if no rate is quoted for the currency in question then</p>

Public Address System Upgrade

the rate for United States Dollars, and if no such rate appears in The Wall Street Journal then the rate as quoted by the Reuters Monitor Money Rates Service (or such service as may replace the Reuters Monitor Money Rates Service) on the due date for the payment in question, adjusted *mutatis mutandis* every 6 months thereafter and as certified, in the event of any dispute, by any manager employed in the foreign exchange department of The Standard Bank of South Africa Limited, whose appointment it shall not be necessary to prove.

6 Compensation events

60.1(13)	The place where weather is to be recorded is:	Duvha Power Station
	The <i>weather measurements</i> to be recorded for each calendar month are,	the cumulative rainfall (mm)
		the number of days with rainfall more than 10 mm
		the number of days with minimum air temperature less than 0 degrees Celsius
		the number of days with snow lying at 09:00 hours South African Time
		and these measurements:
	The <i>weather measurements</i> are supplied by	The South African weather Services
	The <i>weather data</i> are the records of past <i>weather measurements</i> for each calendar month which were recorded at:	Duvha Power Station
	and which are available from:	the South African Weather Bureau and included in Annexure A to this Contract Data provided by the <i>Employer</i>

60.1(13)	Assumed values for the ten year return <i>weather data</i> for each <i>weather measurement</i> for each calendar month are:	As stated in Annexure A to this Contract Data provided by the <i>Employer</i>. Note: If this arrangement is used, delete the rows above for 60.1(13) and delete this note.
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7 Title Public Address System Upgrade

Public Address System Upgrade**8 Risks and insurance**

80.1	These are additional <i>Employer's</i> risks	N/A
84.1	The <i>Employer</i> provides these insurances from the Insurance Table	as stated for "Format A (Contractors All Risk insurance Policy) available on request from Eskom Insurance Management Services (See Annexure B for basic guidance)
84.1	The <i>Contractor</i> provides these additional insurances:	as stated for "Format A (Contractors All Risk insurance Policy) available on request from Eskom Insurance Management Services (See Annexure B for basic guidance)
84.2	The minimum limit of indemnity for insurance in respect of loss of or damage to property (except the <i>works</i> , Plant, Materials and Equipment) and liability for bodily injury to or death of a person (not an employee of the <i>Contractor</i>) caused by activity in connection with this contract for any one event is	whatever the <i>Contractor</i> deems necessary in addition to that provided by the <i>Employer</i>.
84.2	The insurance against loss of or damage to the <i>works</i> , Plant and Materials is to include cover for Plant and Materials provided by the <i>Employer</i> for an amount of	R100 000.00
84.2	The minimum limit of indemnity for insurance in respect of death of or bodily injury to employees of the <i>Contractor</i> arising out of and in the course of their employment in connection with this contract for any one event is	As prescribed by the Compensation for Occupational Injuries and Diseases Act No. 130 of 1993 and the <i>Contractor's</i> common law liability for people falling outside the scope of the Act with a limit of Indemnity of not less than R500 000 (Five hundred thousand Rands).

9 Termination

Clause 90.1 In writing either party should send a notification giving reasons for terminating the contractor's obligation and if the reasons comply with this contract, then a termination certificate should be issued to both parties.

Clause 90.2 The contractor may terminate only for the reasons identified in the termination table and the employer may terminate for any reason. Refer to Clause 90.3, 90.4 and 90.5

Public Address System Upgrade**10 Data for main Option clause**

A	Priced contract with activity Option A to be used.
60.6	The <i>method of measurement</i> is As stated in Part C2.1, Pricing Assumptions.

11 Data for Option W1

W1.1	The <i>Adjudicator</i> is	the person selected from the ICE-SA Division (or its successor body) of the South African Institution of Civil Engineering Panel of Adjudicators by the Party intending to refer a dispute to him. (see www.ice-sa.org.za). If the Parties do not agree on an Adjudicator the Adjudicator will be appointed by the Arbitration Foundation of Southern Africa (AFSA).
	Address	TBA
	Tel No.	[•]
	Fax No.	[•]
	e-mail	[•]
W1.2(3)	The <i>Adjudicator nominating body</i> is:	the Chairman of ICE-SA a joint Division of the South African Institution of Civil Engineering and the London Institution of Civil Engineers. (See www.ice-sa.org.za) or its successor body.
W1.4(2)	The <i>tribunal</i> is:	arbitration.
W1.4(5)	The <i>arbitration procedure</i> is	the latest edition of Rules for the Conduct of Arbitrations published by The Association of Arbitrators (Southern Africa) or its successor body.
	The place where arbitration is to be held is	South Africa
	The person or organisation who will choose an arbitrator	
	- if the Parties cannot agree a choice or	
	- if the arbitration procedure does not state who selects an arbitrator, is	the Chairman for the time being or his nominee of the Association of Arbitrators (Southern Africa) or its successor body.

Public Address System Upgrade**12 Data for secondary Option clauses**

X1	Price adjustment for inflation	Fixed:	10%
		SEIFSA Transport L2A:	20%
		SEIFSA Labour C3:	40%
		SEIFSA G-1:	30%
		Engineering input price indices	
		Electrical Engineering:	
X2	Changes in the law		
X5	Sectional Completion		
X5.1	The <i>completion date</i> for each <i>section</i> of the <i>works</i> is:	Zones	Description
			Completion date
		1	All areas located at Unit 1
		2	All areas located at Unit 2
		3	All areas located at Unit 3
		4	All areas located at Unit 4
		5	All areas located at Unit 5
		6	All areas located at Unit 6
		7	All areas located at Unit 6
		8	All areas located West of the Turbine hall
		9	All areas located at the Main entrance
		10	WTP and LPS
		11	All areas located East of the Unit 1
		12	All areas located East of the Boiler hall
		13	All areas located East of the Unit 1
		14	All areas located South of the Unit 1
			All areas located around Simulator building
			All areas South of Cooling Towers 1-3
X7	Delay damages		
X7.1	Delay damages for Completion of the whole of the <i>works</i> are	R5 000 per day to the maximum of 10 % aligned to the milestone contract value as per the baseline program.	

Public Address System Upgrade

X16	Retention	
	The <i>retention percentage</i> is	10% of the total contract value
X17	Low performance damages	
X17.1	The amounts for low performance damages are: Performance level	
	<ul style="list-style-type: none"> Two or more days late delivery of equipment after the agreed upon date as per the project schedule will amount to R2 500,00 per day. Rework on any portion of the works after same issue was identified during FAT / SAT / SIT will amount to R2 500,00 per issue. Certification of equipment at R2 500,00 per day Quality documents check at R2 500,00 per day Availability of RPs at R2 500,00 per day Acceptance testing standards compliance at R2 500,00 per day Up to 10% of the contract value	
X18	Limitation of liability	
X18.1	The <i>Contractor's</i> liability to the <i>Employer</i> for indirect or consequential loss is limited to:	5% of the contract value
X18.2	For any one event, the <i>Contractor's</i> liability to the <i>Employer</i> for loss of or damage to the <i>Employer's</i> property is limited to:	the amount of the deductibles relevant to the event described in the insurance policy format selected in the data for clause 84.1 above, which policy is available on http://www.eskom.co.za/Tenders/InsurancePoliciesProcedures/Pages/EIMS_Policies_From_1_April_2014_To_31_March_2015.aspx
X18.3	The <i>Contractor's</i> liability for Defects due to his design which are not listed on the Defects Certificate is limited to	The greater of <ul style="list-style-type: none"> the total of the Prices at the Contract Date and the amounts excluded and unrecoverable from the <i>Employer's</i> assets policy for correcting the Defect (other than the resulting physical damage which is not excluded) plus R15M first amount payable in terms of the <i>Employer's</i> assets policy.
X18.4	The <i>Contractor's</i> total liability to the <i>Employer</i> for all matters arising under or in connection with this contract, other than excluded matters, is limited to:	the total of the Prices other than for the additional excluded matters. The <i>Contractor's</i> total liability for the additional excluded matters is not limited. The additional excluded matters are amounts for which the <i>Contractor</i> is liable

Public Address System Upgrade

		<p>under this contract for</p> <ul style="list-style-type: none"> • Defects due to his design which arise before the Defects Certificate is issued, • Defects due to manufacture and fabrication outside the Site, • loss of or damage to property (other than the <i>works</i>, Plant and Materials), • death of or injury to a person and • infringement of an intellectual property right.
X18.5	The <i>end of liability date</i> is	<p>(i) 1(One) year after the <i>defects date</i> for latent Defects and</p> <p>(ii) the date on which the liability in question prescribes in accordance with the Prescription Act No. 68 of 1969 (as amended or in terms of any replacement legislation) for any other matter.</p> <p>A latent Defect is a Defect which would not have been discovered on reasonable inspection by the <i>Employer</i> or the <i>Supervisor</i> before the <i>defects date</i>, without requiring any inspection not ordinarily carried out by the <i>Employer</i> or the <i>Supervisor</i> during that period. If the <i>Employer</i> or the <i>Supervisor</i> do undertake any inspection over and above the reasonable inspection, this does not place a greater responsibility on the <i>Employer</i> or the <i>Supervisor</i> to have discovered the Defect.</p>
Z	The <i>Additional conditions of contract</i> are	Z1 to Z12 always apply.
Z1	Cession delegation and assignment	
	Z1.1	The <i>Contractor</i> does not cede, delegate or assign any of its rights or obligations to any person without the written consent of the <i>Employer</i> .
	Z1.2	Notwithstanding the above, the <i>Employer</i> may on written notice to the <i>Contractor</i> cede and delegate its rights and obligations under this contract to any of its subsidiaries or any of its present divisions or operations which may be converted into separate legal entities as a result of the restructuring of the Electricity Supply Industry.
Z2	Joint ventures	
	Z2.1	If the <i>Contractor</i> constitutes a joint venture, consortium or other unincorporated grouping of two or more persons or organisations then these persons or organisations are deemed to be jointly and severally liable to the <i>Employer</i> for the performance of this contract.

Public Address System Upgrade

Z2.2 Unless already notified to the *Employer*, the persons or organisations notify the *Project Manager* within two weeks of the Contract Date of the key person who has the authority to bind the *Contractor* on their behalf.

Z2.3 The *Contractor* does not alter the composition of the joint venture, consortium or other unincorporated grouping of two or more persons without the consent of the *Employer* having been given to the *Contractor* in writing.

Z3 Change of Broad Based Black Economic Empowerment (B-BBEE) status

Z3.1 Where a change in the *Contractor's* legal status, ownership or any other change to his business composition or business dealings results in a change to the *Contractor's* B-BBEE status, the *Contractor* notifies the *Employer* within seven days of the change.

Z3.2 The *Contractor* is required to submit an updated verification certificate and necessary supporting documentation confirming the change in his B-BBEE status to the *Project Manager* within thirty days of the notification or as otherwise instructed by the *Project Manager*.

Z3.3 Where, as a result, the *Contractor's* B-BBEE status has decreased since the Contract Date the *Employer* may either re-negotiate this contract or alternatively, terminate the *Contractor's* obligation to Provide the Works.

Z3.4 Failure by the *Contractor* to notify the *Employer* of a change in its B-BBEE status may constitute a reason for termination. If the *Employer* terminates in terms of this clause, the procedures on termination are P1, P2 and P3 as stated in clause 92, and the amount due is A1 and A3 as stated in clause 93.

Z4 Ethics

Z4.1 Any offer, payment, consideration, or benefit of any kind made by the *Contractor*, which constitutes or could be construed either directly or indirectly as an illegal or corrupt practice, as an inducement or reward for the award or in execution of this contract constitutes grounds for terminating the *Contractor's* obligation to Provide the Works or taking any other action as appropriate against the *Contractor* (including civil or criminal action).

Z4.2 The *Employer* may terminate the *Contractor's* obligation to Provide the Works if the *Contractor* (or any member of the *Contractor* where the *Contractor* constitutes a joint venture, consortium or other unincorporated grouping of two or more persons or organisations) is found guilty by a competent court, administrative or regulatory body of participating in illegal or corrupt practices.

Such practices include making of offers, payments, considerations, or benefits of any kind or otherwise, whether in connection with any procurement process or contract with the *Employer* or other people or organisations and including in circumstances where the *Contractor* or any such member is removed from the an approved vendor data base of the *Employer* as a consequence of such practice.

Z4.3 Notwithstanding the provisions of core clause 90.2, the procedures on termination in terms of this clause are P1, P2 and P3 as stated in the core clause 92 and the amount due is A1 and A3 as stated in core clause 93.

Z5 Confidentiality

Z5.1 The *Contractor* does not disclose or make any information arising from or in connection with this contract available to Others. This undertaking does not, however, apply to information which at the time of disclosure or thereafter, without default on the part of

Public Address System Upgrade

the *Contractor*, enters the public domain or to information which was already in the possession of the *Contractor* at the time of disclosure (evidenced by written records in existence at that time). Should the *Contractor* disclose information to Others in terms of clause 25.1, the *Contractor* ensures that the provisions of this clause are complied with by the recipient.

Z5.2 If the *Contractor* is uncertain about whether any such information is confidential, it is to be regarded as such until notified otherwise by the *Project Manager*.

Z5.3 In the event that the *Contractor* is, at any time, required by law to disclose any such information which is required to be kept confidential, the *Contractor*, to the extent permitted by law prior to disclosure, notifies the *Employer* so that an appropriate protection order and/or any other action can be taken if possible, prior to any disclosure. In the event that such protective order is not, or cannot, be obtained, then the *Contractor* may disclose that portion of the information which it is required to be disclosed by law and uses reasonable efforts to obtain assurances that confidential treatment will be afforded to the information so disclosed.

Z5.4 The taking of images (whether photographs, video footage or otherwise) of the *works* or any portion thereof, in the course of Providing the Works and after Completion, requires the prior written consent of the *Project Manager*. All rights in and to all such images vests exclusively in the *Employer*.

Z5.5 The *Contractor* ensures that all his subcontractors abide by the undertakings in this clause.

Z6 Waiver and estoppel: Add to core clause 12.3:

Z6.1 Any extension, concession, waiver or relaxation of any action stated in this contract by the Parties, the *Project Manager*, the *Supervisor*, or the *Adjudicator* does not constitute a waiver of rights, and does not give rise to an estoppel unless the Parties agree otherwise and confirm such agreement in writing.

Z7 Health, safety and the environment: Add to core clause 27.4

Z7.1 The *Contractor* undertakes to take all reasonable precautions to maintain the health and safety of persons in and about the execution of the *works*. Without limitation the *Contractor*:

- accepts that the *Employer* may appoint him as the "Principal Contractor" (as defined and provided for under the Construction Regulations 2014 (promulgated under the Occupational Health & Safety Act 85 of 1993) ("the Construction Regulations") for the Site;
- warrants that the total of the Prices as at the Contract Date includes a sufficient amount for proper compliance with the Construction Regulations, all applicable health & safety laws and regulations and the health and safety rules, guidelines and procedures provided for in this contract and generally for the proper maintenance of health & safety in and about the execution of *works*; and
- undertakes, in and about the execution of the *works*, to comply with the Construction Regulations and with all applicable health & safety laws and regulations and rules, guidelines and procedures otherwise provided for under this contract and ensures that his Subcontractors, employees and others under the *Contractor's* direction and control, likewise observe and comply with the foregoing.

Z7.2 The *Contractor*, in and about the execution of the *works*, complies with all applicable environmental laws and regulations and rules, guidelines and procedures otherwise provided for under this contract and ensures that his Subcontractors, employees and others under the *Contractor's* direction and control, likewise observe and comply with

Public Address System Upgrade

the foregoing.

Z8	Provision of a Tax Invoice and interest. Add to core clause 51
Z8.1	Within one week of receiving a payment certificate from the <i>Project Manager</i> in terms of core clause 51.1, the <i>Contractor</i> provides the <i>Employer</i> with a tax invoice in accordance with the <i>Employer's</i> procedures stated in the Works Information, showing the amount due for payment equal to that stated in the payment certificate.
Z8.2	If the <i>Contractor</i> does not provide a tax invoice in the form and by the time required by this contract, the time by when the <i>Employer</i> is to make a payment is extended by a period equal in time to the delayed submission of the correct tax invoice. Interest due by the <i>Employer</i> in terms of core clause 51.2 is then calculated from the delayed date by when payment is to be made.
Z8.3	The <i>Contractor</i> (if registered in South Africa in terms of the companies Act) is required to comply with the requirements of the Value Added Tax Act, no 89 of 1991 (as amended) and to include the <i>Employer's</i> VAT number 4740101508 on each invoice he submits for payment.
Z9	Notifying compensation events
Z9.1	Delete from the last sentence in core clause 61.3, "unless the <i>Project Manager</i> should have notified the event to the <i>Contractor</i> but did not".
Z10	<i>Employer's</i> limitation of liability
Z10.1	The <i>Employer's</i> liability to the <i>Contractor</i> for the <i>Contractor's</i> indirect or consequential loss is limited to R0.00 (zero Rand)
Z10.2	The <i>Contractor's</i> entitlement under the indemnity in 83.1 is provided for in 60.1(14) and the <i>Employer's</i> liability under the indemnity is limited.
Z11	Termination: Add to core clause 91.1, at the second main bullet point, fourth sub-bullet point, after the words "against it":
Z11.1	or had a business rescue order granted against it.
Z12	Addition to secondary Option X7 Delay damages (if applicable in this contract)
Z12.1	If the amount due for the <i>Contractor's</i> payment of delay damages reaches the limits stated in this Contract Data for Option X7 or Options X5 and X7 used together, the <i>Employer</i> may terminate the <i>Contractor's</i> obligation to Provide the Works using the same procedures and payment on termination as those applied for reasons R1 to R15 or R18 stated in the Termination Table.

Public Address System Upgrade**3 Annexure A: One-in-ten-year-return weather data obtained from SA Weather Bureau for [weather station]**

If any one of these *weather measurements* recorded within a calendar month, before the Completion Date for the whole of the *works* and at the place stated in this Contract Data is shown to be more adverse than the amount stated below then the *Contractor* may notify a compensation event.

	<i>Weather measurement</i>				
Month	Cumulative rainfall (mm)	Number of days with rain more than 10mm	Number of days with min air temp < 0 deg.C	Number of days with snow lying at 08:00 CAT	[Other measurements if applicable]
January	119	11	0	0	N/A
February	127	9	0	0	N/A
March	132	9	0	0	N/A
April	84	7	0	0	N/A
May	56	4	0	0	N/A
June	33	3	0	0	N/A
July	36	3	0	0	N/A
August	48	4	0	0	N/A
September	74	6	0	0	N/A
October	109	10	0	0	N/A
November	117	11	0	0	N/A
December	119	12	0	0	N/A

Only the difference between the more adverse recorded weather and the equivalent measurement given above is taken into account in assessing a compensation event.

Public Address System Upgrade**4 Annexure B: Insurance provided by the Employer**

These notes are provided as guidance to tendering contractors and the Contractor about the insurance provided by the Employer. The Contractor must obtain its own advice. Details of the insurance itself are available from the internet web link given below.

1. For the purpose of works contracts, insurance provided by Eskom (the *Employer*) has been arranged on the basis of “project” or “contract” value, where the value is the total of the Prices at Completion of the whole of the works including VAT.

A “project” is a collection of contracts or work packages to be undertaken as part of a single identified capital expansion or refurbishment of a particular asset or facility.

A “contract” is a single contract not linked to or being part of a “project”.

2. For ECC3 there are three main “formats” of cover and deductible structure; Format A, Format B and Format Dx.

Format A is for a project or contract value less than or equal to R350M (three hundred and fifty million Rand) inclusive of VAT.

Format B is for a project or contract value greater than R350M. (Three hundred and fifty million Rand) inclusive of VAT.

In the case of contracts / packages within a project:

For a contract / package of R50M which is part of a R400M project, Format B will apply

For a contract / package of R250M which is part of a R6 billion project, Format B will apply;

For a contract / package of R120M which is part of a R350M project Format A will apply;

For a contract which is not part of a project the same limits apply:

- For a contract of R50M, Format A will apply
- For a contract of R355M, Format B will apply.

Format Dx applies only to Distribution Division projects and contracts. If a Distribution Division project or contract exceeds the Format A limit, the Eskom Insurance Management Services [EIMS] need to be contacted for advice on how to formulate the insurance cover. Cover and deductibles for Distribution Division are per the relevant policy available on the internet web link given below.

Format A generally applies to Transmission Division projects and contracts. If a Transmission Division project or contract exceeds the Format A limit, the Eskom Insurance Management Services [EIMS] need to be contacted for advice on how to formulate the insurance cover.

3. Tendering contractors should note that cover provided by the *Employer* is only per the policies available on the internet web link listed below and may not be the cover required by the tendering contractor or as intended by each of the listed insurances in the left hand column of the Insurance Table in clause 84.2. In terms of clause 84.1 “the *Contractor* provides the insurances stated in the Insurance Table except any insurance which the *Employer* is to

Public Address System Upgrade

provide". Hence the *Contractor* provides insurance which the *Employer* does not provide and in cases where the *Employer* does provide insurance the *Contractor* insures for the difference between what the Insurance Table requires and what the *Employer* provides.

4. When the Marine Insurance is required the *Contractor* needs to obtain a copy of the latest edition of Eskom's Marine Policies Procedures found at internet website given below.
5. **Further information and full details of all Eskom provided policies and procedures may be obtained from:**
http://www.eskom.co.za/live/content.php?Item_ID=9248

C1.2 Contract Data

5 Part two - Data provided by the Contractor**Notes to a tendering contractor:**

1. Please read both the NEC3 Engineering and Construction Contract (April 2013) and the relevant parts of its Guidance Notes (ECC3-GN)² in order to understand the implications of this Data which the tenderer is required to complete. An example of the completed Data is provided on pages 156 to 158 of the ECC3 (April 2013) Guidance Notes.
2. The number of the clause which requires the data is shown in the left hand column for each statement however other clauses may also use the same data
3. Where a form field like this [] appears, data is required to be inserted relevant to the option selected. Click on the form field **once** and type in the data. Otherwise complete by hand and in ink.

Completion of the data in full, according to Options chosen, is essential to create a complete contract.

5.1 Clause	5.2 Statement	5.3 Data
10.1	The <i>Contractor</i> is (Name): Address Tel No. Fax No.	
11.2(8)	The <i>direct fee percentage</i> is The <i>subcontracted fee percentage</i> is	% %
11.2(18)	The <i>working areas</i> are the Site and	
24.1	The <i>Contractor's</i> key persons are: 1 Name: Job: Responsibilities: Qualifications: Experience: 2 Name: Job: Responsibilities: Qualifications:	

Public Address System Upgrade

	Experience:	CV's (and further key persons data including CVs) are appended to Tender Schedule entitled .		
11.2(3)	The <i>completion date</i> for the whole of the <i>works</i> is			
11.2(14)	The following matters will be included in the Risk Register			
11.2(19)	The Works Information for the <i>Contractor's</i> design is in:			
31.1	The programme identified in the Contract Data is			
A	Priced contract with activity schedule			
11.2(20)	The <i>activity schedule</i> is in	(in figures) (in words), excluding VAT		
11.2(30)	The tendered total of the Prices is			
	5.4 Data for Schedules of Cost Components	Note "SCC" means Schedule of Cost Components starting on page 60, and "SSCC" means Shorter Schedule of Cost Components starting on page 63 of ECC3 (April 2013).		
A	Priced contract with activity schedule	Data for the Shorter Schedule of Cost Components		
	The percentage for adjustment for Equipment in the published list is	Minus %		
22 in SSCC	The rates of other Equipment are:	Equipment	Size or capacity	Rate
61 in SSCC	The hourly rates for Defined Cost of design outside the Working Areas are Note: Hourly rates are estimated 'cost to company of the employee' and not selling rates. Please insert another schedule if foreign resources may also be used	Category of employee		Hourly rate

62 SSCC	in	The percentage for design overheads is	%	
63 SSCC	in	The categories of design employees whose travelling expenses to and from the Working Areas are included in Defined Cost are:		
21 SSCC	in	The published list of Equipment is the last edition of the list published by The percentage for adjustment for Equipment in the published list is	%	
22 SSCC	in	The rates of other Equipment are:	Equipment	Size or Rate capacity

Part C2: Pricing Data

Document reference	Title	No of pages
C2.1	Pricing assumptions: Option A	2
C2.2	The <i>activity schedule</i>	3

Public Address System Upgrade**C2.1 Pricing assumptions: Option A****1.1 How work is priced and assessed for payment**

Clause 11 in NEC3 Engineering and Construction Contract, (ECC3) Option A states:

Identified and defined terms 11

11.2 (20) The Activity Schedule is the *activity schedule* unless later changed in accordance with this contract.

(27) The Price for Work Done to Date is the total of the Prices for

- each group of completed activities and
- each completed activity which is not in a group.

A completed activity is one which is without Defects which would either delay or be covered by immediately following work.

(30) The Prices are the lump sum prices for each of the activities on the Activity Schedule unless later changed in accordance with this contract.

This confirms that Option A is a lump sum form of contract where the work is broken down into activities, each of which is priced by the tendering contractor as a lump sum. Only completed activities are assessed for payment at each assessment date; no part payment is made if the activity is not completed by the assessment date.

1.2 Function of the Activity Schedule

Clause 54.1 in Option A states: "Information in the Activity Schedule is not Works Information or Site Information". This confirms that specifications and descriptions of the work or any constraints on how it is to be done are not included in the Activity Schedule but in the Works Information. This is further confirmed by Clause 20.1 which states, "The *Contractor* Provides the Works in accordance with the Works Information". Hence the *Contractor* does **not** provide the Works in accordance with the Activity Schedule. The Activity Schedule is only a pricing document.

1.3 Link to the programme

Clause 31.4 states that "The *Contractor* provides information which shows how each activity on the Activity Schedule relates to the operations on each programme which he submits for acceptance". Ideally the tendering contractor will develop a high level programme first then resource each activity and thus arrive at the lump sum price for that activity both of which can be entered into the *activity schedule*.

1.4 Preparing the activity schedule

Generally it is the tendering contractor who prepares the *activity schedule* by breaking down the work described within the Works Information into suitable activities which can be well defined, shown on a programme and priced as a lump sum.

The *Employer*, in his Instructions to Tenderers or in a Tender Schedule, may have listed some items that he requires the *Contractor* to include in his *activity schedule* and be priced accordingly.

Public Address System Upgrade

It is assumed that in preparing his *activity schedule* the *Contractor*:

- Has taken account of the guidance given in the ECC3 Guidance Notes pages 19 and 20;
- Understands the function of the Activity Schedule and how work is priced and paid for;
- Is aware of the need to link the Activity Schedule to activities shown on his programme;
- Has listed and priced activities in the *activity schedule* which are inclusive of everything necessary and incidental to Providing the Works in accordance with the Works Information, as it was at the time of tender, as well as correct any Defects not caused by an *Employer's* risk;
- Has priced work he decides not to show as a separate activity within the Prices of other listed activities in order to fulfil the obligation to complete the *works* for the tendered total of the Prices.
- Understands there is no adjustment to the lump sum Activity Schedule price if the amount, or quantity, of work within that activity later turns out to be different to that which the *Contractor* estimated at time of tender. The only basis for a change to the Prices is as a result of a compensation event.

An activity schedule could have the following format:

Public Address System Upgrade**C2.2 the activity schedule****1.1 The Prices List**

ACTIVITY SCHEDULE				
	DESCRIPTION	Qty.	RATE	TOTAL AMOUNT
1	Supply installation of UPS and main end head unit. Replacing/upgrading of the existing PA system cabinet and PA system manager.	1		
2	Interfacing all terminal equipment to the PA system manager.	1		
1a	All areas located at Unit 1 (Phase 1) Design, Supply, Install & commission zone amplifier cabinets, Interface zone amplifier cabinets to existing system,	1		
1b	All areas located at Unit 1 (Phase 2) Design & supply Horn, Ceiling & Box speakers, Replace all old Horn, Ceiling & Box speakers	1		
2a	All areas located at Unit 2 (Phase 1) Design, Supply, Install & commission zone amplifier cabinets, Interface zone amplifier cabinets to existing system,	1		
2b	All areas located at Unit 2 (Phase 2) Design & supply Horn, Ceiling & Box speakers, Replace all old Horn, Ceiling & Box speakers	1		
3a	All areas located at Unit 3 (Phase 1) Design, Supply, Install & commission zone amplifier cabinets, Interface zone amplifier cabinets to existing system,	1		
3b	All areas located at Unit 3 (Phase 2) Design & supply Horn, Ceiling & Box speakers, Replace all old Horn, Ceiling & Box speakers	1		
4a	All areas located at Unit 4 (Phase 1) Design, Supply, Install & commission zone amplifier cabinets, Interface zone amplifier cabinets to existing system,	1		
4b	All areas located at Unit 4 (Phase 2) Design & supply Horn, Ceiling & Box speakers, Replace all old Horn, Ceiling & Box speakers	1		
5a	All areas located at Unit 5 (Phase 1) Design, Supply, Install & commission zone amplifier cabinets, Interface zone amplifier cabinets to existing system,	1		
5b	All areas located at Unit 5 (Phase 2) Design & supply Horn, Ceiling & Box speakers, Replace all old Horn, Ceiling & Box speakers	1		
6a	All areas located at Unit 6 (Phase 1) Design, Supply, Install & commission zone amplifier cabinets, Interface zone amplifier cabinets to existing system,	1		

Public Address System Upgrade

6b	All areas located at Unit 6 (Phase 2) Design & supply Horn, Ceiling & Box speakers, Replace all old Horn, Ceiling & Box speakers	1		
7a	All areas located West of the Turbine hall (Phase 1) Design, Supply, Install & commission zone amplifier cabinets, Interface zone amplifier cabinets to existing system,	1		
7b	All areas located West of the Turbine hall (Phase 2) Design & supply Horn, Ceiling & Box speakers, Replace all old Horn, Ceiling & Box speakers	1		
8a	All areas located at the Main entrance (Phase 1) Design, Supply, Install & commission zone amplifier cabinets, Interface zone amplifier cabinets to existing system,	1		
8b	All areas located at the Main entrance (Phase 2) Design & supply Horn, Ceiling & Box speakers, Replace all old Horn, Ceiling & Box speakers	1		
9a	WTP and LPS (Phase 1) Design, Supply, Install & commission zone amplifier cabinets, Interface zone amplifier cabinets to existing system,	1		
9b	WTP and LPS (Phase 2) Design & supply Horn, Ceiling & Box speakers, Replace all old Horn, Ceiling & Box speakers	1		
10a	All areas located East of the Unit 1 (Phase 1) Design, Supply, Install & commission zone amplifier cabinets, Interface zone amplifier cabinets to existing system,	1		
10b	All areas located East of the Unit 1 (Phase 2) Design & supply Horn, Ceiling & Box speakers, Replace all old Horn, Ceiling & Box speakers	1		
11a	All areas located East of the Boiler hall (Phase 1) Design, Supply, Install & commission zone amplifier cabinets, Interface zone amplifier cabinets to existing system,	1		
11b	All areas located East of the Boiler hall (Phase 2) Design & supply Horn, Ceiling & Box speakers, Replace all old Horn, Ceiling & Box speakers	1		
12a	All areas located South of the Unit 1 (Phase 1) Design, Supply, Install & commission zone amplifier cabinets, Interface zone amplifier cabinets to existing system,	1		
12b	All areas located South of the Unit 1 (Phase 2) Design & supply Horn, Ceiling & Box speakers, Replace all old Horn, Ceiling & Box speakers	1		
13a	All areas located around Simulator building (Phase 1) Design, Supply, Install & commission zone amplifier cabinets, Interface zone amplifier cabinets to existing system,	1		
13b	All areas located around Simulator building (Phase 2) Design & supply Horn, Ceiling & Box speakers, Replace all old Horn, Ceiling & Box speakers	1		

Public Address System Upgrade

14a	All areas South of Cooling Towers 1-3 (Phase 1) Design, Supply, Install & commission zone amplifier cabinets, Interface zone amplifier cabinets to existing system,	1		
14b	All areas South of Cooling Towers 1-3 (Phase 2) Design & supply Horn, Ceiling & Box speakers, Replace all old Horn, Ceiling & Box speakers	1		
	SUBTOTAL			

Public Address System Upgrade

SUMMARY OF COSTS		
DESCRIPTION		TOTAL AMOUNT
1	Supply installation of UPS and main end head unit. Replacing/upgrading of the existing PA system cabinet and PA system manager.	
2	Interfacing all terminal equipment to the PA system manager.	
1a	All areas located at Unit 1 (Phase 1)	
1b	All areas located at Unit 1 (Phase 2)	
2a	All areas located at Unit 2 (Phase 1)	
2b	All areas located at Unit 2 (Phase 2)	
3a	All areas located at Unit 3 (Phase 1)	
3b	All areas located at Unit 3 (Phase 2)	
4a	All areas located at Unit 4 (Phase 1)	
4b	All areas located at Unit 4 (Phase 2)	
5a	All areas located at Unit 5 (Phase 1)	
5b	All areas located at Unit 5 (Phase 2)	
6a	All areas located at Unit 6 (Phase 1)	
6b	All areas located at Unit 6 (Phase 2)	
7a	All areas located West of the Turbine hall (Phase 1)	
7b	All areas located West of the Turbine hall (Phase 2)	
8a	All areas located at the Main entrance (Phase 1)	
8b	All areas located at the Main entrance (Phase 2)	
9a	WTP and LPS (Phase 1)	
9b	WTP and LPS (Phase 2)	
10a	All areas located East of the Unit 1 (Phase 1)	
10b	All areas located East of the Unit 1 (Phase 2)	
11a	All areas located East of the Boiler hall (Phase 1)	
11b	All areas located East of the Boiler hall (Phase 2)	
12a	All areas located South of the Unit 1 (Phase 1)	
12b	All areas located South of the Unit 1 (Phase 2)	
13a	All areas located around Simulator building (Phase 1)	
13b	All areas located around Simulator building (Phase 2)	
14a	All areas South of Cooling Towers 1-3 (Phase 1)	
14b	All areas South of Cooling Towers 1-3 (Phase 2)	
15	Health and safety	
16	Scaffolding	
17	Project management, quality assurance and control	
18	Site Establishment	
19	Site De-establishment	
	TOTAL TENDERED AMOUNT (Excluding VAT)	

Part C3: Scope of Work

Document reference	Title	No of pages
	This cover page	1
C3.1	<i>Employer's Works Information</i>	45
C3.2	<i>Contractor's Works Information</i>	1
	Total number of pages	42

C3.1: EMPLOYER'S WORKS INFORMATION

Contents

Part 3: Scope of Work..... Error! Bookmark not defined.

C3.1: Employer's works Information	31
1 Description of the works	35
1.1 Executive overview	35
1.2 <i>Employer's objectives and purpose of the works</i>	35
1.2.1 Operating Philosophy	35
1.2.2 Loudspeaker Zones	36
1.2.3 Project Execution Phases	37
1.3 Interpretation and terminology	38
1.3.1 Abbreviations	38
1.3.2 Definitions	39
2 Management and start up	40
2.1 Management meetings	40
2.2 Documentation control	41
2.3 Health and safety risk management	41
2.4 Environmental constraints and management	43
2.5 Quality assurance requirements	44
2.6 Programming constraints	44
2.7 <i>Contractor's</i> management, supervision and key people	44
2.8 Invoicing and payment	44
2.9 Insurance provided by the <i>Employer</i>	45
2.10 Contract change management	45
2.11 Provision of bonds and guarantees	45
2.12 Records of Defined Cost, payments & assessments of compensation events to be kept by the <i>Contractor</i>	45
2.13 Project Execution Methodology	45
2.13.1 General Requirements	45
2.13.2 Engineering Design	45
2.13.3 Supply, Installation, Configuration and Testing	46
2.13.4 Commissioning	50
2.13.5 "As Built" Documentation	50
3 Engineering and the <i>Contractor's</i> design	50

Public Address System Upgrade

3.1	Detailed general requirements	50
3.2	<i>Employer's design</i>	52
3.3	Parts of the <i>works</i> which the <i>Contractor</i> is to design	53
3.3.1	General Requirements for the <i>Works</i>	53
3.3.2	Call Stations/HMI	53
3.3.3	Microphones Consoles	54
3.3.4	Tones (Pre-Recorded Messages)	54
3.3.5	Computers and Servers	54
3.3.6	Network Equipment and Security.....	55
3.3.7	Time Synchronisation	56
3.3.8	System Manager	56
3.3.9	User Management System	57
3.3.10	Terminal Equipment Functional Requirements	57
3.3.11	Field Cabling & Associated Infrastructure	59
3.3.12	Earthing and lightning protection.....	59
3.3.13	System Interface.....	60
3.3.14	Electrical cabling and Power supply.....	60
3.3.15	Requirements related to Safety.....	61
3.3.16	Requirements related to Availability and Reliability	61
3.3.17	Requirements Related to Maintainability	61
3.3.18	Integration and Consistency of Design.....	61
3.3.19	Life Expectancy	62
3.3.20	Expandability Requirements	62
3.3.21	Standardization.....	62
3.3.22	Limits of Supply and Services (LOSS)	63
3.3.23	Training	63
3.4	Testing and Commissioning	64
3.4.1	Cold Commissioning.....	64
3.4.2	Hot Commissioning.....	65
3.4.3	Completion	65
3.5	Procedure for submission and acceptance of <i>Contractor's</i> design	65
3.5.1	Design Freeze Milestone	65
3.5.2	Commissioning Completion Milestone	65
3.5.3	Project Completion Milestone	65
3.6	Other requirements of the <i>Contractor's</i> design.....	66
3.7	As-built drawings, operating manuals and maintenance schedules.....	66
4	Procurement.....	67

Public Address System Upgrade

4.1	People	67
4.1.1	Minimum requirements of people employed on the Site.....	67
4.1.2	BBBEE and preferencing scheme.....	67
4.1.3	Accelerated Shared Growth Initiative – South Africa (ASGI-SA)	67
4.2	Subcontracting.....	68
4.2.1	Preferred subContractors.....	68
4.2.2	Subcontract documentation, and assessment of subcontract tenders.....	68
4.2.3	Limitations on subcontracting	68
4.2.4	Attendance on subContractors	68
4.3	Plant and Materials	68
4.3.1	Quality	68
4.3.2	Plant & Materials provided “free issue” by the <i>Employer</i>	69
4.3.3	<i>Contractor’s</i> procurement of Plant and Materials	69
4.3.4	Spares and consumables	69
4.4	Tests and inspections before delivery	69
4.5	Marking Plant and Materials outside the Working Areas	69
5	Construction.....	70
5.1	Temporary works, Site services & construction constraints.....	70
5.1.1	<i>Employer’s</i> Site entry and security control, permits, and Site regulations.....	70
5.1.2	Restrictions to access on Site, roads, walkways and barricades.....	71
5.1.3	People restrictions on Site; hours of work, conduct and records	71
5.1.4	Health and safety facilities on Site	72
5.1.5	Environmental controls, fauna & flora, dealing with objects of historical interest	72
5.1.6	Title to materials from demolition and excavation	72
5.1.7	Publicity and progress photographs.....	72
5.1.8	<i>Contractor’s</i> Equipment	72
5.1.9	Equipment provided by the <i>Employer</i>	73
5.1.10	Site services and facilities.....	73
5.1.11	Facilities provided by the <i>Contractor</i>	73
5.1.12	Underground services, other existing services, cable and pipe trenches and covers .	74
5.1.13	Control of noise, dust, water and waste	74
5.2	Completion, testing, commissioning and correction of Defects.....	74
5.2.1	Work to be done by the Completion Date	74
5.2.2	Commissioning	74
5.2.3	Take over procedures.....	74
5.2.4	Access given by the <i>Employer</i> for correction of Defects	75
5.2.5	Performance tests after Completion.....	75

Public Address System Upgrade

6	Plant and Materials standards and workmanship.....	75
6.1	Investigation, survey and Site clearance.....	75
6.2	Electrical & mechanical engineering works	75
6.2.1	General.....	75
6.3	Process control and IT works.....	75
6.3.1	General.....	75
6.3.2	Control & Instrumentation Requirements	75
7	List of drawings.....	77
7.1	Drawings issued by the <i>Employer</i>	77
8	Appendix A: Calculation Data Spread Sheet.....	78
9	Appendix B: Existing Fibre Optic Layout	80
10	Appendix C: Limits of Supply and Services (LOSS).....	81
11	Appendix D: List of Applicable Standards	81
12	Appendix E: Applicable Eskom Drawing Templates	81
13	Appendix F: Vendor Document Submittal Schedule (VDSS)	81
C3.2	Contractor's Works Information.....	81

2 Description of the works

2.1 Executive overview

The current Public Address (PA) system at Duvha Power Station is deficient and this poses a safety risk to all employees at Duvha Power station. The age of the current PA system is beyond usable and repair life. PA system assessment done by Eskom Telecommunication revealed that the current PA system installed is not SANS 7240, ISO 7240 & 8201 compliant, thus not compliant with the current PA System Eskom standard. The following has been deemed to be non-compliant:

- Occupational Health and Safety Act 85 of 1993: Section 8: an employer has to ensure that his employees are working in a safe environment. With the PA system not functioning, Duvha does not comply. Should an emergency happen, there could be a delay in proper response and may result in injury or death.
- ISO 8201:2017 (Ed. 2) Audible emergency evacuation signals.
- SANS 7240-16:2008 (Ed. 1), Part 16: Sound systems for emergency purposes
- ISO 7240-19:2008 (Ed. 1) Fire detection and alarm systems - Design, installation, commissioning and service of sound systems for emergency purposes

This is an emergency and evacuation system which needs to be available to all personnel during emergencies. The project entails the detailed design, supply, installation and commissioning of the PA system terminal equipment, distributed power amplifiers, power cabling and associated racking as indicated in Appendix C: Limits of Supply and Services (LOSS).

2.2 Employer's objectives and purpose of the works

The objectives of the *works* are as follows:

- (1) The objective of this project is to replace the current obsolete PA system in all areas covered and not covered, to ensure complete coverage in the whole Duvha Power Station perimeter.
- (2) Ensuring compatibility by expansion and the replacement of the obsolete TOA SX-2000 Main Head End Unit.
- (3) Replacement of the existing PA system terminal equipment and cabling to ensure compliance to Eskom Standard (240-161708025 Generic Public Address Systems Technical Specification Standard) and SANS 7240 part 4, 16, 19 & 24.

2.2.1 Operating Philosophy

- (1) The PA system is used for phased evacuation during emergencies (i.e. fire, bomb threats).
- (2) There are two types of siren / pre-recorded sound alarms for fire and emergency evacuations.
- (3) The procedure of how to operate the PA system is highlighted in the 240-31708091 - Emergency Alarm PA System Testing Rev 02 work instruction.
- (4) The system operation is tested once a week to ensure system availability on all areas.

Public Address System Upgrade**2.2.2 Loudspeaker Zones**

Table 1: Loud Speaker Zones and Figure 1: Station Zone Layout and provides more info on the zoning of the PA system.

Zone	Description
1	All areas located at Unit 1
2	All areas located at Unit 2
3	All areas located at Unit 3
4	All areas located at Unit 4
5	All areas located at Unit 5
6	All areas located at Unit 6
7	All areas located West of the Turbine hall
8	All areas located at the Main entrance
9	WTP and LPS
10	All areas located East of the Unit 1
11	All areas located East of the Boiler hall
12	All areas located South of the Unit 1
13	All areas located around Simulator building
14	All areas South of Cooling Towers 1-3

Table 1: Loud Speaker Zones



Figure 1: Station Zone Layout

2.2.3 Project Execution Phases

The project execution is divided into two phases as illustrated below in table 1.

PHASE	DESCRIPTION
Phase 1	Complete detailed design for phase 1, Supply, Installation, commission zone amplifier cabinets, UPS and Main head end unit. Replacing/upgrading existing PA system cabinet.
Phase 2	Complete detailed design for phase 2, Replacement and/or Install of PA System Terminal Equipment (Horn, Ceiling & Box speakers) and PH120 wiring at the various zones.

Table 2: Execution Phases

- (1) The objective of phase 1 is to prioritise areas with high occupancy first, getting the various zone amplifier cabinets connected and communicating with the head end unit and

Public Address System Upgrade

connecting to old terminal equipment. The connections will kick-start the restoration of a non-functional PA system.

- (2) The objective of phase 2 is to install terminal equipment (Horn, Ceiling & Box speakers) in areas not covered by the old system and also to upgrade the old terminal equipment (Horn, Ceiling & Box speakers).
- (3) Phase 1 Scope of Work (SOW) includes the following:
 - i. Detailed Design for the complete SANS 7240 / EN 54 compliant PA System.
 - ii. Supply, Install and commission all new terminal equipment (zone amplifier cabinets) that are SANS 7240 / EN54 compliant, including associated compliant cabling in the amplifier and UPS cabinets.
 - iii. Interface all terminal equipment (zone amplifier cabinets) to the PA system manager at the EP centre.
 - iv. Connection between new amplifiers and old terminal equipment that can be re-used (Horn, Ceiling & Box speakers).
- (4) Phase 2 Scope of Work (SOW) includes the following:
 - i. Design, supply, installation and commissioning of SANS 7240 / EN54 terminal equipment (Horn, Ceiling & Box speakers) in areas not previously covered.
 - ii. Replace all old terminal equipment (Horn, Ceiling & Box speakers).

2.3 Interpretation and terminology**2.3.1 Abbreviations**

Abbreviation & Acronyms	Description
BGM	Back Ground Music
CBMS	Consolidated Building Management Systems
C&I	Control and Instrumentation
CMD	Construction Management Department
CoE	Centre Of Excellence
COTS	Commercially-off-the-shelf
DCS	Distributed Control System
EDWL	Engineering Design Work Lead
ECM	Engineering Change Management
EN	European Norm
EOD	Electrical Operating Desk
EPPA	Emergency Preparedness Public Address System
FAT	Factory Acceptance Test
GenTLC	Generation Technical Life Cycle
ISO	International Standard
IP	Ingres Protection
LOSS	Limits of Supply and Service
PA	Public Address
PEI	Production, Engineering, Integration
PS	Power Station
PSM	Power Station Manager
PSR	Plant Safety Regulations
ROC	Required Operational Capability
RTS	Return To Service

Public Address System Upgrade

OHSAct	Occupational, Health and Safety Act
SIT	Site Integration Test
SANS	South African National Standard
SHE	Safety, Health & Environmental
SRD	Stakeholders Requirements Definition
SPL	Sound Pressure Level
UPS	Uninterrupted Power Supply
mV	Mill-Volts
µV	Micro Volts
VDSS	Vendor Documentation Submittal Schedule

2.3.2 Definitions

Definitions	Description
Amplifier	A device which raises the voltage or current generated by a low level device such as a microphone to the level necessary to operate the loudspeaker(s). Amplifiers normally have an output voltage of 100 volts.
Background Music	Refers to the playing of music at a low level to produce a comfortable working ambiance. The volume level at which BGM should be played is important to its effectiveness and should ideally be adjusted so that should the music stop it is not immediately noticeable.
Controlled disclosure	Controlled disclosure to external parties (either enforced by law, or discretionary).
Loudspeaker	<p>A device which converts electrical energy produced by the amplifier into sound energy. For paging and evacuation purposes they mostly fall into two categories:</p> <ul style="list-style-type: none"> • Ceiling type loudspeakers are usually built into wall mounting cabinets and baffles designed for ceiling mounting. This type of loudspeaker is typically used in indoor environments such as offices, passage-ways, shops and waiting rooms. • Horn type loudspeakers are typically used in industrial environments such as workshops, factories, warehouses and also for outdoor installations. • Bidirectional speakers • Cabinet Speakers-Wall/surface mount speakers typically used escape stairs, store rooms and kitchens
Microphone	A device which converts sound energy into electrical energy. The output voltage is very low and typically ranges between 0.0001 volts and 0.005 volts (100µV and 5.0mV).
System	An integrated set of constituent pieces that are combined in an operational or support environment to accomplish a defined objective. These pieces include people, hardware, software, firmware, information, procedures, facilities, services and other support facets.
Sound Pressure Level	It is a measure of the ability to convert electrical energy into sound energy. The SPL generated by a loudspeaker varies over a wide range and there are many factors, which determine the SPL. Quoted SPL

Public Address System Upgrade

	figures are usually referenced to an input power of 1 watt and measured at a distance of 1 metre. The RMS sound pressure expressed in dB re 20 μ Pa (The lowest threshold of hearing for 1 kHz). [As points of reference, zero dB-SPL equals the threshold of hearing, while 140dB-SPL equals irreparable hearing damage.
Quiescent Condition	Functional condition characterised by the absence of the voice-alarm, fault-warning, disabled and test conditions
Voice Alarm Condition	Alert signal, evacuate signal, recorded or live emergency signal broadcast in at least one emergency loudspeaker zone.
Zone	Is demarcated area.

3 Management and start up.**3.1 Management meetings**

Regular meetings of a general nature may be convened and chaired by the *Project Manager* as follows:

Title and purpose	Approximate time & interval	Location	Attendance by:
Kick off meeting , implementation strategy	One off 60 minutes (Time to be announced by Project Manager)	Project Managers office	PM, System Engineer and Contractor
Risk register and compensation events	As and when required	Project Managers office	PM, System Engineer and Contractor
Overall contract progress and feedback	Weekly on Monday at 08:30	Project Managers office	PM. Contractors' Manager
Commissioning	Once off	Project Managers office & Site	PM. Contractors' Manager & Supervisor

- (1) Meetings of a specialist nature may be convened as specified elsewhere in this Works Information or if not so specified by persons and at times and locations to suit the Parties, the nature and the progress of the works.
- (2) Records of these meetings shall be submitted to the Project Manager by the person convening the meeting within five days of the meeting.
- (3) All meetings shall be recorded using minutes or a register prepared and circulated by the person who convened the meeting.
- (4) Such minutes or register as in point (3) shall not be used for the purpose of confirming actions or instructions under the contract as these shall be done separately by the person identified in the conditions of contract to carry out such actions or instructions.

3.2 Documentation control

- (1) All formal communication between the *Employer* and the *Contractor* shall take place through the *Employer's Buyer* before contract is awarded.
- (2) All formal communication between the *Employer* and the *Contractor* shall take place through the *Employer's Project Manager* after contract has been awarded.
- (3) All formal communication shall be marked with the date and a reference code in the form DVP-XXX-nnn where:
 - i. XXX is the acronym of the *Contractor*
 - ii. nnn is the sequential number of the communication
- (4) All formal communication must be acknowledged by the recipient
- (5) The *Contractor's* site manager must keep a daily log, which needs to be signed by the Employer's Supervisor daily.

3.3 Health and safety risk management

- (1) The *Contractor's* personnel is to undergo Safety Induction Training at Duvha prior to commencement of this contract and all the relevant Documentation is to be approved by Safety Officials and the Project Manager before any activities can be started on site.
- (2) The contractor to appoint a responsible person who will undergo a PSR (Plant Safety Regulation) in order to be authorised to take up permits as and when required to perform their duties on site.
- (3) The *Contractor* complies with the requirements of the Duvha Power Station Safety, Health & Environmental Specifications SAS 0012: Duvha Power Station *Contractors* safety manual
- (4) The documents are completed by the *Contractor's* and submitted to the Employer before taking possession of the works.
- (5) These documents are valid for the duration of the works.
- (6) The induction course is presented by the Safety Risk Department at Duvha Power Station.
- (7) The *Contractor* makes arrangements with Safety Risk Management at telephone number 013-690-0143.
- (8) The *Contractor* submits all the documents as indicated in the Safety, Health & Environmental Specifications relevant to the work to Safety Risk Management before the induction course.
- (9) The *Contractor* completes all appointments required and ensures that the appointee and appointees fully understand their responsibilities and are competent and trained to execute their duties.
- (10) The appointees/appointee ensures that all duties are carried out and records are kept by the *Contractor* for review/audit by the Employer or Inspector of Machinery.
- (11) Management has the right and authority to visit and inspect the *Contractor's* work place or Site establishment.
- (12) The *Contractor* supplies and ensures that his employees wear the necessary PPE according the risk assessments performed on the specific tasks to be carried out.
- (13) The *Contractor* ensures that everyone entering Duvha Power Station under his supervision is medically, physically and psychologically fit to enter Duvha Power Station.
- (14) The medical examination, at the *Contractors* cost, is carried out by a Registered Professional Occupational Health Practitioner and the examination shall include the following tests:

Public Address System Upgrade

- i. Eye Test, Blood Pressure,
 - ii. Heart Function,
 - iii. Hearing Test and
 - iv. Lung Function.
- (15) A thorough examination is done and previous physical injuries, as well as occupational diseases/complications are covered.
- (16) If at any point in time during the execution of the works, the *Contractor* has a radiation-related incident/exposure, the onus is on the *Contractor* to immediately notify the Employer, the Medical Station, the Risk Manager and the Safety Risk Management Department.
- (17) The onus thereafter is for the *Contractor* to immediately arrange, at his/her cost, for blood samples to be taken by a Registered Laboratory and for this sample to be sent to the Accelerator Laboratory in Cape Town for full radiation exposure tests. This test results are then to be discussed with the Duvha Occupational Health Practitioners, who will then advise the Power Station Management on the risk, if any, of the incident/exposure.
- (18) The *Contractor* takes full responsibility and accountability for all other people/staff/personnel/labour that he/she employs or utilises, whether in full-time/part-time/contract basis, in executing the works or other work whilst on the Employers premises.
- (19) The *Contractor* ensures that Safety Harnesses are used for all work carried out in elevated positions, as defined in the Occupational Health and Safety Act, No 85 of 1993 or any other Code of Practice or standard or the Construction Regulations.
- (20) All safety equipment or Machinery used complies with the SANS Codes of Quality and Practice or any Code as stipulated in the Occupational Health and Safety Act, No 85 of 1993, and any amendments thereto.
- (21) The *Contractor* at all times consider himself as “Employer” as defined in the Occupational Health and Safety Act, No 85 of 1993 and do not consider himself as under supervision or management of the Employer with regard to Health and Safety Requirements but only from a Commercial Contractual Condition of Contract. Under no circumstances does the *Contractor* consider himself a sub-ordinate or being given supervision.
- (22) The *Contractor* provides and maintains his own facilities as required in the Occupational Health and Safety Act, No 85 of 1993 or any other Code of Practice or standard or the Construction Regulations, if not agreed contractually or arranged by the Employer.
- (23) The *Contractor* has Safety Systems in place at his premises for the total contract period and these shall include the following:
- (24) Safety Management Structure and Compliance to these
 - (25) Statutory Appointments
 - (26) Records and documentation of all Risk and Hazard Analyses.
 - (27) Planned Job Observations Records and Documents.
 - (28) Employment history and records of all personnel, part-time or full-time or contract labour.
 - (29) Medical History of all personnel, part-time or full-time or contract labour
 - (30) Training and Competency Records with regard to Safety, Health and Environment.
 - (31) Training and Competency Records with regard to the skills he uses to carry out the works or any other works in the Employers premises.
 - (32) Compensation Commissioner Records and proof of registration.

Public Address System Upgrade

- (33) Records and documentation with regard to any sub-*Contractor* or labour-only contracts he places or uses to carry out the works or any other works in Employers premises.
- (34) Personal Protective Equipment and Safety Equipment Inspection, training and competency records and documentation.
- (35) Employment contracts for all sub-*Contractor* or labour-only contracts.
- (36) Compliance to a Safety System, such as NOSA or any other system that is similar in nature.
- (37) Records of all incidents or accidents, and vehicle accidents, incurred during execution of this works or any other works in the Employers premises.
- (38) Records of all man-hours, including sub-*Contractors* or labour-only contracts, the *Contractor* spends on the Employers premises.
- (39) Written Safe Work Procedures for all hazardous tasks the *Contractor* executes on the Employers premises.
- (40) A Fall Protection Plan for all elevated work the *Contractor* does on the Employers premises.
- (41) Environmental plan and awareness training.
- (42) Induction training records of his staff by himself/herself.
- (43) Minimum wage compliance for the different skills and to which Bargaining Council compliance is made to and proof of membership, if any.
- (44) Risk Assessment of this type of works
- (45) Proof of authorisation/accreditation from Department of Labour and or other Statutory Body for this type of works, if applicable
- (46) Emergency Evacuation and Rescue Plan for the hazardous tasks related to the works.
- (47) The *Contractor* shall appoint a person, qualified and competent in accordance with the SHEQ requirements, as the liaison with the Eskom safety officer/delegated person for all matters related to health and safety, this person is contactable 24hours a day.
- (48) The *Contractor* shall comply with the following:
 - i. Form 74 – SHE specification.
 - ii. Eskom Safety, Health, Environmental and Quality Policy: 32-727
 - iii. Eskom Life Saving Rules, Directive: 32-421
 - iv. Eskom Procedure on Smoking: 32-36
 - v. Eskom Incident Management Procedure 32-95 Rev 3
 - vi. Eskom Plant safety regulations 36-681.
 - vii. Eskom Integrated Risk management and Standards 32-391
 - viii. PGZ 45-24 HAZOP study guidelines
 - ix. Eskom Standard SAS0012 Safety, Health & Environmental Specifications For *Contractors*
- (49) The *Contractor* shall comply with the health and safety requirements contained in this Works Information.

3.4 Environmental constraints and management

- (1) The *Contractor* shall comply with Eskom Duvha Waste Procedure ENVP0005.
- (2) The *Contractor* is responsible to keep the work area clean of any rubble.
- (3) The Employer will provide special colour coded bins for refuse disposal. The Employer will empty these bins.
- (4) The *Contractor* ensures that all workers under his control strictly adhere to the correct use of refuse bins. Refer to Duvha Waste Procedure ENVP0005 for refuse bin colour coding.

Public Address System Upgrade

- (5) For the full duration of the Works, the *Contractor* is responsible to keep the work area clean of any rubble, and to place all refuse into the bins provided.
- (6) Removal of scrap and waste, including concrete/ash/refractory material to a location within the Duvha Power Station security gates and/or the ash dams must be included in the Price Schedule or Bill of Quantities. This must be inclusive of labour and equipment i.e. forklifts spades, shovels, transport.

3.5 Quality assurance requirements

- (1) All work is carried out under the supervision of an experienced supervisor.
- (2) The *Contractor* complies with the Employer's Quality Requirements as specified in Eskom Generation Standard QM58.
- (3) All quality control documentation (QCP) is submitted to the Project Manager within 7 days of Contract date.

3.6 Programming constraints

- (1) The *Contractor* submits a programme within 1 week of the Contract Date.
- (2) The program shall be in Microsoft Projects format
- (3) The programme indicates
 - i. The hour duration of each activity,
 - ii. The working calendar (number of work hours per day, days per week),
 - iii. The exact quantity of people per day
 - iv. All phases and interfaces

3.7 Contractor's management, supervision and key people

- (1) The *Contractor* shall provide a site Supervisor or Project Manager to supervise, monitor, control and coordinate all activities during the execution of the works
- (2) *Contractor* shall also provide the following staff:
 - i. Quality control supervisor
 - ii. Site Safety representatives
 - iii. Design and Testing Engineer

3.8 Invoicing and payment

- (1) Within one week of receiving a payment certificate from the Project Manager in terms of core clause 51.1, the *Contractor* provides the Employer with a tax invoice showing the amount due for payment equal to that stated in the Project Manager's payment certificate.
- (2) The *Contractor* shall address the tax invoice to Eskom Holdings SOC Ltd and include on each invoice the following information:
 - i. Name and address of the *Contractor* and the Project Manager;
 - ii. The contract number and title;
 - iii. *Contractor's* VAT registration number;
 - iv. The Employer's VAT registration number 4740101508;
 - v. Description of service provided for each item invoiced based on the Price List;
 - vi. Total amount invoiced excluding VAT, the VAT and the invoiced amount including VAT;

3.9 Insurance provided by the *Employer*

- (1) Refer to the contract data.

3.10 Contract change management

- (1) The *Contractor* or the *Project Manager* formally notifies each other of any event which may lead to a change in agreed terms as per NEC 3.

3.11 Provision of bonds and guarantees

- (1) The form in which a bond or guarantee required by the conditions of contract (if any) is to be provided by the *Contractor* is given in Part 1 Agreements and Contract Data, document C1.3, Sureties.
- (2) The *Employer* may withhold payment of amounts due to the *Contractor* until the bond or guarantee required in terms of this contract has been received and accepted by the person notified to the *Contractor* by the *Project Manager* to receive and accept such bond or guarantee. Such withholding of payment due to the *Contractor* does not affect the *Employer's* right to termination stated in this contract.

3.12 Records of Defined Cost, payments & assessments of compensation events to be kept by the *Contractor*

- (1) The *Contractor* may keep records of payment and assessments of compensation events if deemed necessary.

3.13 Project Execution Methodology

3.13.1 General Requirements

- (1) The *Contractor* is responsible for carrying out all activities and supplying everything to provide the works.
- (2) This includes clarification and co-ordination with the *Employer's* engineers, other equipment manufacturers/suppliers and the *Project Manager*.
- (3) All documentation submitted by the *Contractor* is in an adequate state of completeness.

3.13.2 Engineering Design

- (1) Engineering design is defined as being all activities required to translate the *Contractor's* scope of *works*, into a fully functional automation system.
- (2) All Engineering design activities are executed by the *Contractor* in active co-operation with the *Project Manager*.
- (3) Design freeze documents is as specified in the VDSS.
- (4) The engineering design activities are phased to suit the Accepted Programme
- (5) A plant walk is performed including, but not limited to:
 - i. Verification of location and suitability of hardware installation points
 - ii. Verification of location and suitability of cable routing paths.
- (6) *Contractor* shall submit the Investigation findings to Eskom for review/comments.

Public Address System Upgrade

- (7) As a minimum, Engineering design consists of the development, technical clarification and acceptance of the following:
- i. Engineering programme
 - ii. Index and master register of documents
 - iii. Documentation synopsis
 - iv. OEM best practices
 - v. Loop Diagrams
 - vi. Cabinet Layout Diagrams
 - vii. Cable Routing Diagrams
 - viii. Cable & Termination schedules
 - ix. Engineering and maintenance procedures
 - x. Network Topology Diagrams
 - xi. Network installation philosophy
 - xii. Switch configuration diagrams
 - xiii. Cabling concept
 - xiv. Power distribution philosophy
 - xv. Test procedures
 - xvi. Bill of Materials (make, model, rating, quantity etc...)
 - xvii. Equipment operating manuals and data sheets
 - xviii. Signal coding philosophy
 - xix. Commissioning procedures
- (8) The *Contractor* identify any discrepancies that would lead to shortcomings in the design and makes the *Employer* aware of such discrepancies and provides recommendations, where applicable. The *Contractor* takes action on such discrepancies.

3.13.3 Supply, Installation, Configuration and Testing**3.13.3.1 General**

- (1) This stage consists of the supply, installation, configuration and testing of all equipment forming part of the works as well as other items that the Employer has specified such as free issued items.
- (2) Erection and installation of the relevant equipment does not begin until the engineering documentation for the section of the plant concerned has been accepted by the Project Manager
- (3) Quality inspections and tests are carried out by the *Contractor* after erection to prove the compliance of the installation with the Works Information and the engineering design freeze documentation.
- (4) Erection and installation is only considered complete once the quality inspections and tests for the installation concerned have been accepted by the Project Manager
- (5) The Employer reserves the right to appoint representatives to inspect all parts during erection and to be present at any of the quality inspections and tests
- (6) The Project Manager is free to specify hold and witness points during the installation and testing stages of the project.
- (7) The *Contractor* gives fifteen working days advance notice to the Project Manager of holds and witness points.
- (8) The *Contractor* confirms hold and witness points at least seven working days prior to the test activity.

Public Address System Upgrade

- (9) The *Contractor* provides all test equipment for any inspections and tests.
- (10) The Zone methodology requires that the equipment be installed and commissioned in the following order
 - i. Head units
 - ii. High occupancy areas
 - iii. Low occupancy areas.

3.13.3.2 pre-FAT

- (1) The *Contractor* shall prepare a detailed test procedure in preparation for the Pre-FAT.
- (2) The requirements of the Pre-FAT procedure shall be the same as that of the FAT procedure
- (3) The *Contractor* shall conduct a pre-factory acceptance test at the *Contractor's* manufacturing facilities in preparation for the FAT.
- (4) The Pre-FAT shall be shown in the Approved Programme.

3.13.3.3 Factory Acceptance Test (FAT)

- (1) All equipment is comprehensively factory tested prior to shipment. This shall be in accordance with Eskom standard, 240-64720986 _Emergency Preparedness Public Address System – For Large Area Deployment in **Appendix E**. The *Employer* has the right to appoint a representative or representatives to inspect all parts during manufacture and to be present at any of the tests Specified:
 - a. The proposed factory acceptance test procedure, together with test dates, is prepared by the *Contractor* and submitted to the *Project Manager* for review and acceptance during the detailed engineering stage as per **Appendix F** – Vendor Document Submittal Schedule.
 - b. The final test procedures are prepared by the *Contractor* and submitted to the *Project Manager* for acceptance as per *agreed period* prior to the scheduled test date. The *Contractor* shows these dates in the Accepted Program.
- (2) *Contractor* to provide a notice period of at least 60 days for the *Employer*.
- (3) During FAT, the *Contractor* shall demonstrate that the Eskom premises' PA system meets the requirements of this Specification and the detailed engineering design freeze documentation.
- (4) The FAT shall be done at the *Contractor's* manufacturing facilities and all activities shall be coordinated by the *Contractor*.
- (5) The *Contractor*, the *Employer*, and Other Project contractors shall attend the FAT.
- (6) The *Contractor* shall provide all facilities and simulation at the FAT venue such that testing of the PA system's functionalities can be done.
- (7) The *Contractor* shall ensure that all PA system hardware and software is available and operational in time for the individual tests.
- (8) The *Employer* determines if any further testing is required in addition to that specified, such as that of any new technologies being used.
- (9) The *Contractor* shall prepare a detailed test procedure in preparation for FAT and submit same to the *Employer* for approval.
- (10) As a minimum, the proposed FAT procedure shall identify the following:
 - a. Major test activities.
 - b. Comprehensive list and description of the individual tests to be performed.

Public Address System Upgrade

- c. How the tests are to be prepared and conducted.
 - d. Test dates and durations.
 - e. Checklists – how the test results will be documented.
 - f. Acceptance Criteria.
 - g. How the identified discrepancies will be processed.
 - h. Retesting requirements.
- (11) A Final FAT Report shall be prepared by the *Contractor* that includes the following as a minimum:
- a. Test procedures used during FAT.
 - b. Detailed Test results.
 - c. Discrepancies identified during the tests.
 - d. Resolution of the discrepancies.
 - e. Retests conducted and results thereof.
 - f. FAT certificate.
- (12) The *Contractor* shall submit the Final FAT Report to the *Employer* for approval.
- (13) FAT Completion shall be achieved upon approval of the Final FAT Report by the *Employer*.
- (14) Only after the approval of the FAT report can the equipment be shipped to Site.

3.13.3.4 Site Integration Test (SIT)

- (1) SIT is done to ensure the correct performance of the control systems and equipment, and ensure compliance with the Works Information before commissioning of plant commences.
- (2) The proposed site integration test procedure, together with test dates, is prepared by the *Contractor* and submitted to the Project Manager for review and acceptance during the detailed engineering stage as per 13 Appendix F: Vendor Document Submittal Schedule (VDSS).
- (3) The final test procedures are prepared by the *Contractor* and submitted to the Project Manager for acceptance at least 10 working days prior to the scheduled test date. The *Contractor* shows these dates in the Accepted Program.
- (4) The *Contractor* provides all the test equipment for testing the individual systems. Records are to be kept of each SIT in a log book defining the test to be under taken, time and date of the commencement of the test, duration of the test, criteria that need to be met and results entered of the tests. These records are submitted to the Project Manager.
- (5) In the event of an error of any test (hardware/software) the fault is logged and analysed. The Project Manager determines if the item is of a minor nature, the *Contractor* is allowed to rectify the fault and the item re-tested for the full duration. Major faults such as power supply failures, system stall, bus failure, etc. terminates the SIT. The *Contractor* rectifies the fault and re-starts the SIT after proving the rectified piece of equipment by carrying out the appropriate diagnostic tests. When the test is successful, the system is classified 'ready for use'. The PA system is then deemed ready for cold commissioning.
- (6) The PA system must have passed the FAT test.
- (7) The SIT only begins once the following has occurred:

Public Address System Upgrade

- i. Cabinets and PA system equipment have been installed in the final location and connected to permanent power supplies.
- ii. All available interfaces to 3rd party systems have been implemented.
- (8) The SIT is carried out before plant commissioning commences to ensure:
 - iii. Correct performance of the zone amplifiers
 - iv. Compliance with the Works Information and the engineering design freeze documentation
- (9) As a minimum, the SIT testing and inspection activities provide by the Contractor shall consist of site integration and site acceptance activities defined in IEC 62381.
- (10) The *Contractor* prepares a detailed SIT procedure.
- (11) *Contractor* shall provide the list of test equipment with valid SANAS calibration certificates to the Project Manager for approval.
- (12) As a minimum, the proposed SIT procedure identifies the following:
 - i. Major test activities
 - ii. Comprehensive list and description of all the individual tests to be performed
 - iii. How the tests are to be prepared and conducted
 - iv. Test dates and durations
 - v. Checklists - how the test results will be documented
 - vi. Acceptance Criteria
 - vii. How the identified discrepancies will be processed
 - viii. Retesting requirements
- (13) In the event of an error in any test (hardware or software) the fault is logged, analysed and resolved.
- (14) The *Contractor* is allowed to rectify the fault and retest for the full duration on condition that the Project Manager finds the fault to be minor.
- (15) Major faults such as incorrect configuration, lack of communication or major faults as determined by the Project Manager may lead to the termination of the SIT.
- (16) The *Contractor* rectifies the fault and re-starts the SIT after proving the compliance and performance of the rectified piece of equipment by carrying out the appropriate diagnostic tests.
- (17) A Final SIT Report is prepared by the *Contractor* that includes the following as a minimum:
 - i. Test procedures used during SIT
 - ii. Detailed Test results
 - iii. Discrepancies identified during the tests
 - iv. Resolution of the discrepancies
 - v. Retests conducted and results thereof
 - vi. SIT certificate
- (18) The *Contractor* submits the Final SIT Report to the Project Manager for acceptance.
- (19) When all tests are successful and the Final SIT Report is accepted by the Project Manager, the system is classified as 'ready for use'. The system is then deemed ready for commissioning
- (20) Refer to Eskom Standard 240-64720986_Emergency Preparedness Public Address System For Large Area Deployment.

3.13.4 Commissioning

3.13.4.1 General

- (2) Commissioning is defined as bringing into service all items of the works and meeting the functional requirements and performance criteria of the Works Information.
- (3) *Contractor* shall submit the detailed commissioning test procedures to the Project Manager for approval.
- (4) Commissioning includes all testing and verification of the stated performance criteria with:
 - i. Works Information.
 - ii. The engineering design freeze documentation
- (5) The *Contractor* provides sufficient personnel for the satisfactory and timely commissioning of equipment
- (6) The *Contractor* co-operates fully with the Project Manager or Representative(s) in the commissioning of various zones.
- (7) The *Contractor* provides all the test equipment for the commissioning of the zone amplifiers, network equipment and infrastructure
- (8) The *Contractor* certifies that equipment is in a suitable and safe condition for use before it is placed in service.

3.13.5 “As Built” Documentation

- (1) 'As Built' documentation is supplied by the *Contractor* to the *Project Manager* upon completions of works.
- (2) 2 hard copies and 2 soft copies of As Built documentation is provided by the *Contractor* as part of the works.
- (3) Acceptance of the 'As Built' documentation is a pre-requisite for the completion of the works
- (4) The documents are reviewed by the *Project Manager* for correctness and conformance to the accepted design.
- (5) Soft copies must be in Microsoft Office 365 format as specified in the VDSS.
- (6) Drawings must be in Bentley Microstation or similar compatible CAD format as specified in the VDSS.
- (7) All documentation and drawings must be in English.

4 Engineering and the *Contractor's* design

4.1 Detailed general requirements

3.1.1 Overall System Requirements

- (1) The PA systems shall be configured as fully operational systems, stable, responsive and workable in all respects and are implemented in a consistent and integrated manner.
- (2) The PA system provided shall be configured, designed, engineered, installed and commissioned using this specification, OEM best practices and industry best practices.
- (3) PA shall have self-diagnostic to detect failure and bring it to the attention of maintenance teams.

Public Address System Upgrade

3.1.2 General System Requirements and System Architecture

(1) Simplified system architecture is as per Figure 2.

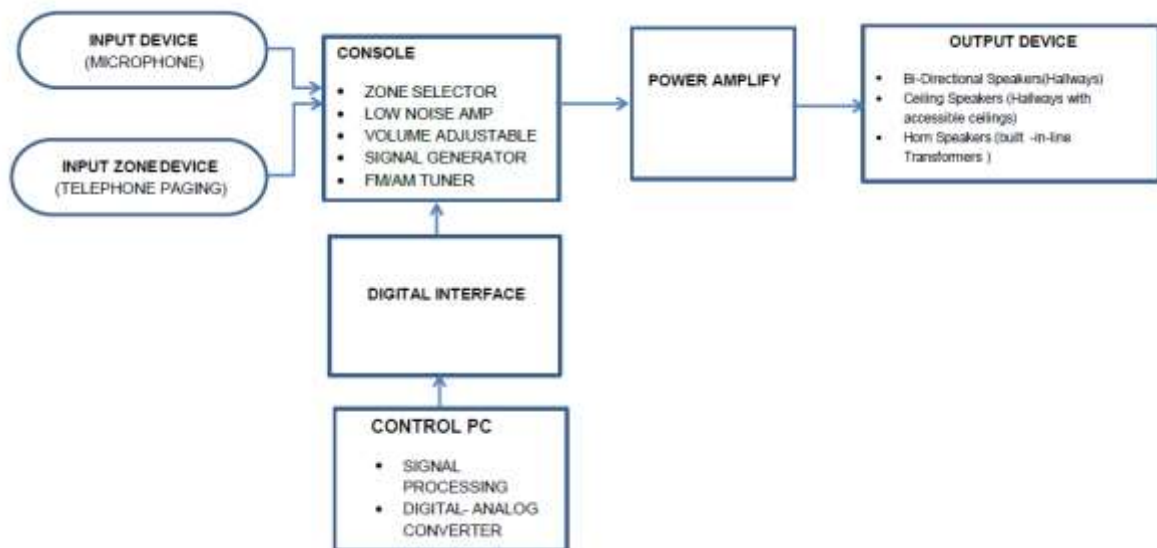


Figure 2: PA Simplified System Architecture

- (2) The PA system shall be comprised typically of input devices, microphones, network equipment such as network switches, PH120 cables, central system unit, subsystems unit, amplifiers, speakers, fibre optic patch leads, patch panels, cabinets, racks and back-up supply systems.
- (3) The PA system shall be zoned to suit the specific site as shown in **1.2.2 Loudspeaker Zones**.
- (4) System shall be scalable allowing for de-centralised components in different locations under a centralised control over a packet-based network backbone.
- (5) De-centralized units shall typically include the power amplifiers and terminal equipment (such as speakers).
- (6) To avoid a single point of failure rendering the public address system inoperable, the Control PC and digital interface shall be redundant such that if one fails the other takes over automatically.
- (7) The system components shall provide network redundancy by doubling on the TCP/IP Ethernet interfaces, supplying two ports for audio and data control transmission on each decentralised device.
- (8) The system shall support an additional analogue audio reserve path to allow for an all-call paging in case of a network failure or CPU failure, as well as signal path line faults anywhere between microphone(s) and amplifier(s). The de-centralised zones shall have their local audio output / inputs, battery surveillance capability, battery charging capability, and speaker line surveillance capabilities.
- (9) The system manager shall be capable of monitoring all de-centralised zones centrally and logging all events with an option to interface this with existing premises control and monitoring systems such as Consolidated Building Management Systems (CBMS) and/or Distributed Control Systems (DCS) especially for alarming system failures.
- (10) All system components shall be modular and of the 19" rack-mount type.

Public Address System Upgrade

- (11) Control of the entire system must be software-driven using the Microsoft latest version of MS OS supported at the time of deployment or any other accepted industry standard operating system.
- (12) The system shall not be part of any other system such as a fire control system but be capable of integration with other stand-alone systems such as fire control panels using interface protocols available from both systems.
- (13) Operational tasks must be performed by menu buttons with visible displays and LED statuses.
- (14) The system minimum microphone and expandable external line level inputs are designed to suit the user requirements as well as the size of the premises and is guided by the minimum quantities stated in the relevant standards.
- (15) The system minimum expandable amplifier outputs are designed to suit the user requirements as well as the size of the premises and are guided by the minimum quantities stated in the relevant standards.
- (16) The system audio channels for general broadcasts (paging, announcements, etc.) and audio channels for emergency broadcasts which can be processed simultaneously are designed to suit the user requirements as well as the size of the premises.
- (17) The system shall provide for priority settings to assign different levels of management and permissions of the system.
- (18) The system shall be capable of accommodating A-B speaker wiring configuration.
- (19) The system shall be capable of handling of emergency broadcasts and paging announcements, simultaneously in different zones. However emergency conditions "all-call" takes priority over all broadcasts as defined in Section **3.3., Call Stations / HMI**.
- (20) The system shall be capable of broadcasting up to four different emergency messages (alert & evacuation) simultaneously into individual zones or groups of zones, in order to avoid unnecessary evacuations in non-affected areas thereby avoiding a state of panic.
- (21) The system shall provide programming of four 3-phase alarm sequences. The phases shall be triggered automatically by a programmable timer, or externally by the fire detection system or the emergency microphone panel. The number of phases can be matched to the requirements.
- (22) 42U or 25U racks or cabinets with the appropriate IP ratings to suit the installation location environmental conditions shall be used.
- (23) Recordings of all broadcasts will be stored on more than one local machines in separate locations for a rolling-period of at least sixty (60) days and be downloadable to portable media to assist in incident analysis and post-incident investigations.
- (24) Restoration software is supplied to read back and analyse recordings.
- (25) Failure of any one of installed redundant equipment shall be alarmed. This is to take timeous action before the second item fails and render the envisaged functionality inoperable.

4.2 Employer's design

- (1) *Contractor* to make use of existing fibre as in **Appendix B** that is provided by the *Employer* for the PA system where applicable.
- (2) *Contractor* to determine and make use of the free issue items provided by the *Employer* where applicable such as terminal equipment.

Public Address System Upgrade

- (3) All necessary documents/appendices provided by the employer is listed in **3.3.1 General requirements for the Works.**
- (4) Power supply also provided by the *Employer*.

4.3 Parts of the works which the Contractor is to design

- (1) The *Contractor* provides the whole of the *works* as defined in this Works Information except where explicitly stated as otherwise.

4.3.1 General Requirements for the Works

- (1) Duvha Public Address System Upgrade Project requirements are detailed in the Works Information and following Works Information appendices:
 - a. Appendix A: Calculation Data Spread Sheet
 - b. Appendix B: Existing Fibre Optic Layout
 - c. Appendix C: Limits of Supply and Services (LOSS)
 - d. Appendix D: List of Applicable Standards
 - e. Appendix E: Applicable Eskom Drawing Templates
 - f. Appendix F: Vendor Document Submittal Schedule (VDSS)
- (2) The *Contractor* designs, supplies, installs and commissions a de-centralised system of distributed power amplifiers and speakers for all the areas as indicated in Appendix A: of the project.
- (3) The *Contractor* is responsible for the de-commissioning of all the existing terminal equipment as indicated in Appendix C Limits of Supply and Services (LOSS) that has been identified in their assessment as non-re-usable equipment.
- (4) The design, installation, testing and commissioning is in accordance with SANS 7420-19.
- (5) The *Contractor* as part of the works provides a detailed design report prior to execution of the works during the detail design scope freeze as stipulated on the VDSS for review by the Employer.
 - a. All the documents required to be submitted by the *Contractor* during the design freeze shall be supplied as part of design data pack.
 - b. The detail design report shall be in line with Eskom detail design report template (240-49910707) attached in Appendix D: List of Applicable Standards.
- (6) All terminal equipment installations are required to comply with Emergency Preparedness Public Address System – For Large Area Deployment Standard, 240-64720986 in Appendix D: List of Applicable Standards.
- (7) All terminal equipment installed in the hazardous classified areas shall comply with the Duvha Power Station Classification of Hazardous Areas, 0044 593 in 11 Appendix D: List of Applicable Standards.

4.3.2 Call Stations/HMI

- (1) The quantity of call centres are determined by the size of the premises as well as the redundancy requirements. Normally the main call station would be at the Emergency Operations Centre (EOC) or Electrical Operating Desk (EOD). It is the *Contractor's* responsibilities to ensure that these call stations are installed in suitable ergonomic spaces.
- (2) Reception desk is to be used only for (normal) announcement – no zone selection is allowed at reception desk

Public Address System Upgrade

- (3) The Call Station / HMI shall present an integrated and standardised set of displays and facilities which are designed to conform to ergonomic principles and best practice.
- (4) Call stations should be able to all operate concurrently.
- (5) Announcements should only be directed to affected or selected areas (zones or sub-zones).
- (6) There should be functionality for selection to broadcast to only 1 zone or a group of zones or sub-zones or all the zones.
- (7) There should be pre-set volumes per zone or sub-zone that cannot be controlled via local/accessible volume controls. Only adjustable from control panel.
- (8) The following are the kind of alarms sounds to be activated – these should have distinct difference in sound which are acceptable and to be approved by the *Employer*.
 - a. All clear sound alarm;
 - b. Fire sound alarm;
 - c. Emergency sound alarm;
 - d. Pre-announcement sound for normal announcements;
 - e. Pre-emergency announcement sound for emergency announcement
- (9) With respect to prioritizing alarm responses initiated from control panels; EOC takes highest priority.
- (10) All Call Station Consoles shall cater for future expansion without changes to controllers.

4.3.3 Microphones Consoles

- (1) Microphones consoles are to be located at predefined locations which are the EOC, EOD or Administration Reception desks.
- (2) The microphones consoles must provide for a minimum of 14 selectable buttons that can be programmable by the system to select features such as zone select, alert signals, custom functions, and any other input sources and must also be expandable to cater at least the zones/sub-zones identified in this specification plus 20% additional for further expansion.
- (3) All microphone unit(s) shall also have the capability of receiving fault indications in the form of flashing LEDs and buzzer feature(s) and allow for such faults to be acknowledged on the microphone unit.

4.3.4 Tones (Pre-Recorded Messages)

- (1) The system's detailed design shall ensure that the PA system can be pre-recorded as follows:
 - a. The system shall accommodate for a minimum of 32 tones and / or pre-recorded messages or a combination thereof.
 - b. The tones / pre-recorded messages shall not be stored on a rotary disc (CD/DVD).
 - c. The tones/ pre-recorded messages shall not be run off the removal media.

4.3.5 Computers and Servers

- (1) Physical Specifications of computer equipment supplied are as per the requirements of the specific premises.
- (2) The *Contractor* installs Anti-malware software & security patches/updates for all operating systems that form part of their scope of supply.
- (3) Server cabinets to be cooled by means of air cons.

Public Address System Upgrade

(4) The minimum specifications for each server shall be as follows:

- a. Redundant connection to each network where the *Contractor's* design showed the server to be essential to the availability of the PA system.
- b. Use dedicated server hardware.
- c. Hot swappable redundant power supplies.
- d. Hot swappable redundant hard drives for servers that are essential to the availability of the PA system.
- e. 19" Rack mounted.
- f. Redundant case fans.
- g. Must be industrial machines that are rated for 24/7 use.
- h. Adapted to the indoor environmental conditions it is installed at in the EP centre.

4.3.6 Network Equipment and Security

(1) The PA system shall ensure it provides for the following as a minimum:

- a. Identity – identification of network users, hosts, application, data and services so that only legitimate users can access the network.
- b. Compliance to all Eskom Cyber Security Standards as detailed in Appendix E (Design Standards, Guidelines and Codes).
- c. Any connection/interface to other networks or system to be separated by means of a firewall.

4.3.6.1 Network Switches

- (1) All network switches shall be managed network switches.
- (2) All network switches shall support the backup and restoring of all configuration settings from the server.
- (3) All network switches shall be remotely configurable.
- (4) All network switches shall be SNMPv3 compatible.
- (5) All network switches shall be IPv4 compatible.
- (6) All network switches shall have redundant power input ports.
- (7) Any network switch not located in a network cabinet shall be of industrial Ethernet type and suitable for uncontrolled & harsh environmental conditions.
- (8) Any network switches which are provided to facilitate data communication between systems shall be layer 3 switches or routers.
- (9) 24VDC shall be the preferred voltage level to be used throughout all networks.

4.3.6.2 Remote Management

- (1) Each network switch shall be remotely managed, monitored and alarmed via the network management system and with the possibility of being interfaced to existing premises control and monitoring systems such as Consolidated Building Management Systems (CBMS) and/or Distributed Control Systems (DCS).
- (2) The remote management, monitoring, alarming and diagnostic facilities provided for each network switch network management system shall be a single software package with a single interface via which all functionality is accessed and shall be installed on the central server.

Public Address System Upgrade

- (3) The functionality provided by the network management software shall include – but shall not be limited to – the following:
 - a. Component configuration
 - b. Component monitoring
 - c. Automatic detection of network devices and changes in any network
 - d. Visualisation/mapping of the network topologies
 - e. Individual alarming for each component fault. Where alarms are grouped or zoned, the *Contractor* provides an alarm concept for the *Employer's* approval.
 - f. Event handling, logging and analysis.
 - g. Server application monitoring.
 - h. Network & server availability monitoring.
 - i. Hardware and software inventory system.
- (4) The network management system shall use a Graphical User Interface (GUI). Based on the premises layout, the placement of the GUI shall be proposed by the *Contractor*.
- (5) Network loads, malfunctions and failures of the network components shall be detected promptly and alarmed in due time through the use of the network management system.

4.3.7 Time Synchronisation

- (1) Time synchronisation for all the relevant components of all PA system shall be provided. Where the site has an existing GPS with sufficient spare capacity an interface using either pulse or NTP could be considered or an alternative method of time synchronisation may be proposed.

4.3.8 System Manager

- (1) PA system manager complies with Emergency Preparedness Public Address System Standard, 240-64720986. The system shall be an independent system of modular design to facilitate future expansion/alteration to the design.
- (2) The system manager must be able to cover all the areas of the PA system.
- (3) The system manager shall be capable of monitoring all de-centralised zones centrally and logging all events.
- (4) The system continuously monitors amplifiers and loudspeaker lines for fault conditions.
- (5) The monitoring functions, as a minimum, include:
 - a. Detection of open circuit loudspeaker lines on each connected zone
 - b. Detection of short circuit loudspeaker lines on each connected zone
 - c. Detection of earth leakage faults on loudspeakers on each connected zone
 - d. Detection of microphone capsule failure
 - e. Power amplifier failure detection
- (6) The presence of any fault condition causes the illumination of the “fault” LED on the front of the system manager amplifier. The fault is also indicated by a buzzer / tone which are activated on a pre-assigned Call Stations with possibility of being interfaced to existing premises control and monitoring systems such as Consolidated Building Management Systems (CBMS) and/or Distributed Control Systems (DCS).
- (7) Equipment housing shall be as per 240-64720986 Emergency Preparedness Public Address System.

Public Address System Upgrade**4.3.9 User Management System**

- (1) A user management system shall be provided for.
- (2) The user management system shall have the functionality to allocate roles to users for access purposes.
- (3) The functionality provided by the user management software shall include – but shall not be limited to – the following:
 - a. Issuing and monitoring authorisations, i.e. user administration.
 - b. Access security.
 - c. Configuration of each user's access rights or access level.
- (4) Usernames with passwords shall be used as a login for access to any workstation, server or network switch and access will be role-based.
- (5) The user management system shall require passwords to be changed at regular intervals.
- (6) Rules shall be applied for the allowable password format.
- (7) A transparent, deep-structured authorisation concept with groups and roles shall be defined and documented such that access to the resources is organised.
- (8) The rights structure for user groups and users to directories and software packages shall be documented in a comprehensible manner.

4.3.10 Terminal Equipment Functional Requirements**(1) Power Amplifiers**

- i. Power amplifiers shall be available in various modules; e.g. 60, 120, 240, 360, etc watt RMS, as may be dictated by the loudspeaker load. Amplifiers shall be sized for maximum 90% of rated load, to allow for future additional loudspeakers.
- ii. LED's shall be provided on the front panel of each amplifier to indicate power on, amplifier fault and over temperature.
- iii. Power amplifiers to be fan-less but must still have adequate cooling to ensure the amplifiers run at optimum temperatures.
- iv. In the event that any zone requires more power than can be delivered by a single amplifier it shall be possible to configure the system so as to allocate more than one power amplifier to that zone. It should be noted that parallel connection of amplifiers to achieve higher power, is not acceptable.
- v. Each power amplifier is equipped with a slot for various input modules.
- vi. Each amplifier, irrespective of its rated power, is provided with an integral line output transformer designed to operate on the 50, 70 or 100-volt line output. All loudspeaker outputs are terminated on a chassis mounted socket and associated plug assembly.
- vii. Amplifier frequency response shall cover the following range 50Hz to 20kHz ± 3 dB to within 5% variance
- viii. Distortion is maintained at less than 1% at the rated output of the amplifier at a reference frequency of 1kHz and the signal to noise ratio shall be better than 80dB.
- ix. The standby amplifier is automatically switched into service in the event of a failure. The amplifiers are rated the same or higher wattage as the highest powered amplifier in the group it serves.
- x. The system continuously monitors amplifiers and loudspeaker lines for fault conditions. In the event of a fault condition, corrective actions will be automatically taken by the system to ensure the system remains operational.

Public Address System Upgrade

- xi. The monitoring functions, as a minimum, include:
 - Detection of open circuit loudspeaker lines on each connected zone.
 - Detection of short circuit loudspeaker lines on each connected zone.
 - Detection of earth leakage faults on loudspeakers on each connected zone.
 - Detection of microphone capsule failure
 - Power amplifier failure detection
- xii. The presence of any fault condition causes the illumination of the “fault” LED on the front of the system manager amplifier. The fault is also indicated by a buzzer / tone which is activated on a pre-assigned microphone.
- xiii. Equipment housing shall be as per 240-64720986 _Emergency Preparedness Public Address System – For Large Area Deployment in 11 Appendix D: List of Applicable Standards.

(2) Loudspeakers

- i. The *Contractor* implements the applicable type of loudspeakers for all the zones as listed in Appendix A and B. The following types of speakers are to be used:
 - a) Ceiling mount speakers
 - Ceramic connecting terminal with fuse-able links
 - Rated power of 6W (100V Line)
 - Sound pressure level of +/-90db at 6W, 1m/1kHz
 - Approximate frequency response of +/-50Hz – 20kHz
 - b) Wall mount speaker
 - Ceramic connecting terminal with fuse-able links
 - Rated power of 6W (100V Line)
 - Sound pressure level of +/-95db at 6W, 1m/1kHz
 - Frequency response of +/-100Hz – 20kHz
 - c) Bi-Directional Speaker
 - Ceramic connecting terminal with fuse-able links
 - Rated power of 12W (100V Line)
 - Sound pressure level of +/-97db at 10W, 1m/1kHz
 - Frequency response of +/-150Hz – 15kHz
 - d) Outdoor Horn Speaker
 - Oval aluminium structure with polyurethane resin paint to ensure weather proofing and corrosion resistance
 - IP 66 Rating for dust and weather proof characteristics
 - Rated power of 15W (100V) Line
 - Sound pressure level of +/-113db at 10W, 1m/1kHz
 - Frequency response of +/-500Hz – 7kHz
 - Should a mast be required to be installed to comply with the requirements, it should not exceed a height of 14m.
- ii. The sound pressure level shall be at least 10dB above the ambient SPL of each area as indicated in Appendix A: and stipulated in SANS 7420-19. The *Contractor* is responsible to take sound level measurement for all the areas using a calibrated decibel meter to validate the chosen sound level in Appendix A: .
- iii. The distance between the centres of the loudspeakers is not greater than.
 - a) 6 m for unidirectional loudspeakers,
 - b) 12m for bidirectional loudspeakers

Public Address System Upgrade**(3) Volume controls**

- i. Each loudspeaker zone is fitted with a volume control unit that cannot be controlled via local/accessible volume controls. Only to be adjustable from the central control panel.

(4) Visual warning devices

- i. Visual warning devices complying with SANS 7240 shall be installed together with speakers in areas with high ambient noise or areas permanently accommodating people with hearing disabilities.

(5) Other General Requirements

- i. An assessment of the existing infrastructure/equipment and its re-usability needs to be completed before commencement of detailed design; this also should ensure that the re-used infrastructure/equipment can be fully integrated with newly designed equipment/infrastructure without unnecessary duplication of equipment.
- ii. Noise level assessments in each zone and sub-zones shall be done as part of detailed design and again during acceptance testing.

4.3.11 Field Cabling & Associated Infrastructure

- (1) The design, supply, installation, termination, labelling, testing and commissioning of all cables, power supply cables, control system communication bus cabling with associated cable racking, trunking/conduits, trenching is required to comply with Eskom Standard Document: 240-56227443_Requirements for Control and Power Cables for Power Stations Standard as found in Appendix E. As part of the works the *Contractor* supply and install PH120 as the minimum speaker cabling as highlighted in 240-64720986 _Emergency Preparedness Public Address System – For Large Area Deployment in 11 Appendix D: List of Applicable Standards.
- (2) All cabling is required to be suitably protected against mechanical damage, chemicals, dust build-up and heat.
- (3) Cables are required to only be terminated in instruments, junction boxes or other approved equipment.
- (4) No intermediate cable joints are permitted.
- (5) Cables are required to be routed separately from electrical power cables and crossovers that bring signal and power cables into close proximity shall be made at right angles.
- (6) The *Contractor* makes use of existing cable racking and routes as far as possible. Where not possible the *Contractor* will advise the *Employer* on the best racking routes.
- (7) The *Contractor* provides for all trunk cabling, field cables and any power cabling required as part of the *works*.
- (8) The *Contractor* provides 10% spare installed capacity in all multi-core cables, rounded up.

4.3.12 Earthing and lightning protection

- (1) The *Contractor* is responsible for the correct earthing, lightning and electrical protection concept for reliable and safe operation of the terminal equipment. This shall be in accordance to Eskom standard, Document: 240-56356396_Earthing and Lightning Protection Standard in 11 Appendix D: List of Applicable Standards.
- (2) Surge protection is included in all the circuits to protect the amplifier from damage due to the effects of lightning.

Public Address System Upgrade

- (3) All field control and instrumentation cables as well as data link cables shall be earthed
- (4) All metal instrument casings are properly earthed (grounded) to the earth mat to avoid any electromagnetic interference

4.3.13 System Interface

- (1) The *Contractor* ensures that all the terminal equipment (speakers) and distributed power amplifiers are interfaced to the PA System Manager.
- (2) Interfaces to 3rd party systems such as the Fire Detection System (FDS), Consolidated Building Management System (CBMS), Distributed Control Systems (DCS) etc. shall be investigated by the *Contractor* and proposals made to the *Employer* on available interfacing protocols for alarming and system failures.

4.3.14 Electrical cabling and Power supply.

- (1) The *Contractor* provides for the design, supply, installation, and commissioning of UPS in accordance with the Eskom specification 240-53114248_Thyristor And Switch Mode Chargers, AC/DC To DC/AC Converters And Inverter/Uninterruptible Power Supplies Standard. The *Contractor* ensures schedule A & B are submitted as part of the design works.
- (2) The *Contractor* is responsible for the sizing of the UPS based on the UPS load calculation in Appendix G: UPS Load Calculations. As part of the works the *Contractor* is responsible to demonstrate the cheaper design alternative by performing cost-benefit analysis between the use of centralised UPS supplied from 220VAC that will supply all the zone amplifiers via very long cables or dedicated UPS for each zone.
- (3) The *Contractor* is responsible for verification of the load calculations in Appendix G: UPS Load Calculations.
- (4) The *Contractor* provides for the design, supply, installation, commissioning and connection of electrical cables as indicated in Appendix C: Limits of Supply and Services (LOSS)
- (5) The detailed design submitted by the *Contractor*, as part of the works, contains the calculations for the actual power consumption and size of control cabling to be used to supply various areas to the Employer for verification and acceptance.
- (6) The *Contractor* adheres to 240-56227443 requirements for Control and Power Cables for Power Stations Standard
- (7) Where available the *Contractor* makes use of existing structures to route power cables.
- (8) Where racking is required the *Contractor* adheres to 240-56227443 requirements for Control and Power Cables for Power Stations Standard.

4.3.14.1 Battery Backup System

- (1) The system shall be equipped with EN54 compliant stand-by batteries to cater for a minimum stand-by period of 24 hours and a continuous broadcast of 30 minutes at full power.
- (2) The *Contractor* shall be responsible for sizing, installing and commissioning of the Charger as per the Eskom standards listed in Appendix D. The *Contractor* ensures compatibility between the charger and the back-up batteries as not to shorten the predicted life of the batteries. The charger shall be able to drive the full load while charging the batteries and the rated capacities.

Public Address System Upgrade

- (3) The technology for the Stand-by batteries shall be Stationary Vented Nickel Cadmium. The Stationary Vented Nickel Cadmium batteries shall comply with Eskom Standard 240-56360086.
- (4) The minimum life-span of the batteries shall be 15 years.
- (5) The system must be capable of discharging and re-charging each battery at a pre-determined interval for purposes of keeping each battery in optimal condition.

4.3.15 Requirements related to Safety

- (1) No individual PA fault shall endanger the safety of the people or plant or jeopardise the integrity of major plant.
- (2) The earthing concept applied shall be based on recognised best engineering practices and shall ensure the safe and reliable operation of the PA systems and the protection of the electronic equipment against damaging transients. Refer to Eskom Earthing and Lightning Protection Standard listed in Appendix D.

4.3.16 Requirements related to Availability and Reliability

- (1) No individual PA system fault or two concurrent faults shall instantaneously cause a failure of the complete system.
- (2) No individual PA system fault shall cause the loss of a call station.
- (3) Failure of any microphone shall not inhibit operation of the PA system.

4.3.17 Requirements Related to Maintainability

- (1) The components installed shall be protected from the harsh or hazardous plant environments.
- (2) All installations shall allow for safe and easy access for maintenance and calibration.
- (3) Emergency plans shall be provided for system failures and faults such that appropriate measures can be taken immediately without having to first analyse the cause of the failure.
- (4) System fully supported with South African resources for minimum period of 15 years.
- (5) Maintenance plan, philosophies, procedures and manuals shall be provided.
- (6) Studies are to be conducted to identify critical spare and recommend the minimum and maximum stock values to be kept on-site in order to reduce system downtime.

4.3.18 Integration and Consistency of Design

- (1) The HMI shall present an integrated and standardised set of displays and facilities which are designed to conform to ergonomic principles and modern practice.
- (2) The design approach of the HMI, and the underlying functionality of the PA systems behind the interface shall be consistent across all PA systems and functional areas covered by the PA system.
- (3) Uniformed signal descriptions and abbreviations complying to the Eskom Plant Labelling and Abbreviation Standard () listed in Appendix D, shall be used throughout the PA system.
- (4) The PA system software and database(s) are fully integrated and seamless.

Public Address System Upgrade**4.3.19 Life Expectancy**

- (1) With the exception of computer equipment, all protection systems and control components will be supported and maintained for 15 years after the last taken-over system.

4.3.20 Expandability Requirements

- (1) The PA system design shall provide for later expansion of the system such that future changes and enhancements can be readily incorporated.
- (2) As a minimum the system should be expandable to at least an extra 4 zones and 4 sub-zones in every zone without procuring any extra equipment. For smaller Eskom facilities, this figure could be reduced based on a proposal from the *Contractor* and acceptance by the *Employer*.
- (3) Also as a minimum the following shall be provided: All percentage calculations are rounded up
 - a. 20% spare installed terminals in the field for terminal equipment.
 - b. 10% terminated reserve physical space on all trunk cabling (and / or optic fibre) infrastructure.
 - c. 20% reserve power availability per power supply system (power distribution, cabinet power supplies).
 - d. Space for 10% additional network cables in every network cabinet.
 - e. 10% spare cores in all multi-core fibre optic cables terminated at both ends.
 - f. 10% unused network ports per network switch.
 - g. 10% spare 1U rack space in all network cabinets.

4.3.21 Standardization

- (1) The purpose of standardisation of the PA system is as follows:
 - a. Reduced life cycle cost/cost of ownership cost.
 - b. Interchangeability of equipment.
 - c. Reduced number of different types of equipment used on site, thereby also reduced spares holding requirements.
 - d. Reduced training requirements of different systems.
- (2) Computers and servers (make, model and 19' rack mounting)
- (3) Field instrumentation (if any are needed for the PA system)
 - a. Instrumentation for each measurement type (make, model, series, accuracies, ranges, process, connections, mountings and terminations).
 - b. Junction boxes or Patch panels (size, colour, arrangement and mounting)
 - c. Speakers/Horns (make, model, series, mountings and terminations)
- (4) Network equipment (make and model):
 - a. Switches and hubs
 - b. Fibre optic cable (type of cable terminations)
 - c. Cubicles and enclosures (make, size, construction and colour)
- (5) All similar plant and equipment provided for the complete PA system shall be standardized. The standardisation shall include for as a minimum the following aspects for all plant and equipment forming part of the *Works*, and shall include but not be limited to:
 - a. HMI (make, model, and size):
 - i. Screens.
 - ii. Input Devices.
 - iii. Computer.
 - iv. Desks.

Public Address System Upgrade

v. Microphone Consoles.

- (6) Cabling (routing, make, size, type, number of conductors, terminations).
- (7) Racking, trunking and conduits (routing, make, size, type and mountings).
- (8) Standardisation shall not compromise the plant and/or the PA system performance.
- (9) Also standard product from OEM should be supplied – only proven OEM solutions are acceptable.

4.3.22 Limits of Supply and Services (LOSS)

- (1) The design, supply, installation and commissioning of newly installed terminal equipment and distributed power amplifiers including power cabling and associated racking as indicated in Appendix C: Limits of Supply and Services (LOSS).
- (2) The *Contractor* to also make provision for the interface of the PA system to the CBMS or DCS for alarming purposes.

4.3.23 Training

- (1) The *Contractor* provides training for the Employer's personnel.
- (2) The training to *Employer's* personnel to be given on site.
- (3) The Provision of detailed training manuals incorporating all aspects of the training that will be provided to the Project Manager for acceptance.
- (4) Initial training of Employer's personnel in the operation, calibration and maintenance of the works.
- (5) The *Contractor* provides formal theoretical training to the Employer's personnel in the operation, maintenance and general running of the works and equipment before commencing testing and commissioning of the works. The disciplines to be trained are operating (All shifts=10 personnel), control and instrumentation (C&I) maintenance (6 x personnel) and C&I engineering (2 x personnel).
- (6) The *Contractor* presents sufficient training interventions to accommodate all abovementioned personnel.
- (7) The following is considered to be the minimum requirements for such training:
 - a. Theory of processes
 - b. Plant and component description, layout and design
 - c. Alarms
 - d. System operation:
 - i. Normal operating procedures
 - ii. Routine test and inspection procedures
 - iii. Normal and emergency shutdown procedures
 - iv. Emergency and alarm conditions
 - e. Operational problems:
 - i. Troubleshooting
 - ii. Loss of supply (e.g. electrical power)
 - f. Dangers and precautions
 - g. Recommended settings (electrical, control and instrumentation)
 - h. Test and inspection plans (electrical, control and instrumentation)
 - i. Inspection and Maintenance Procedures (electrical, control and instrumentation):
 - i. During plant operation
 - ii. During shut down periods

Public Address System Upgrade

- j. Special tools and equipment:
 - i. Requirements
 - ii. Training
- k. Fault Finding:
 - i. Items to inspect
 - ii. Typical observations and/or deviations
 - iii. Recommended corrective actions
- l. Recommended spares (electrical, control and instrumentation):
 - i. Item description
 - ii. Part number/type
 - iii. Supplier
 - iv. Drawing designation
 - v. Quantity installed on plant
 - vi. Recommended stock
- m. During the testing, commissioning and handing over of the works, it is the *Contractors'* responsibility to provide practical training to the Employer's personnel in the operation, maintenance and general running of the works and Equipment. For this purpose the Project Manager reserves the right to allocate certain staff to the *Contractor's* team during erection and commissioning period. The *Contractor* declares the staff as competent, in writing, to operate and maintain the *Contractor's* plant and equipment prior to hand over or provide supervision for the period.

4.4 Testing and Commissioning

- (1) This is defined as bringing into service all items of the works as specified, meeting the requirements of the functional Works Information, as well as the PA system performance including all necessary testing and verification of the stated performance.
- (2) The equipment covered by the Works Information is installed and complete in all respects by the dates stated in the Accepted Programme.
- (3) The *Contractor* provides sufficient personnel for the satisfactory and timely commissioning of the equipment.
- (4) Before equipment is placed in service, the *Contractor* certifies that it is in a suitable and safe condition.
- (5) Prior to the time when cold commissioning commences, the Project Manager nominates a representative to coordinate the commissioning of all equipment forming an integral part of the plant being commissioned.
- (6) The *Contractor* co-operates fully with the Project Manager's Representative/s in the work of commissioning the whole of the plant for which the Employer supplies the portion of equipment specified.
- (7) The Employer uses the works, without taking over the works, before Completion for the commissioning, optimisation and capability testing of the works and associated plants.

4.4.1 Cold Commissioning**4.4.1.1 Functional Tests**

- (1) The functional tests form part of the cold commissioning of PA system and include the checking of all measurement loops.
- (2) These tests are conducted in conjunction with the Employer's Representative/s.

Public Address System Upgrade

- (3) Special care is taken to safety aspects, special function limits, and position indication.

4.4.2 Hot Commissioning

- (1) The *Contractor* notifies the Project Manager that cold commissioning is complete and requests the commencement of hot commissioning. Hot commissioning is where the system is placed into operation.
- (2) The commissioning activities are carried out in conjunction with the Employer's Representative/s. The *Contractor* is responsible for the hot commissioning of all the equipment forming part of the works to satisfy the requirements of the Works Information.
- (3) On completion of the optimization and testing phase the *Contractor* requests the commencement of operational acceptance tests (OAT) from the Project Manager.
- (4) The *Contractor* produces a detailed operational acceptance test procedure twenty working days in advance for acceptance by the Project Manager. This is shown on the Accepted Program.

4.4.3 Completion

- (1) On completion of all tests the Employer runs the works for an unbroken period of 72 hours without hardware or software malfunctions. During this period any or all functions may be exercised. In the event of any hardware or software fault, the *Contractor* remedies the fault and the 72 hour test shall be restarted.
- (2) A test certificate is provided by the *Contractor* for entire PA system installation. The format of this certificate must be accepted by the Project Manager.

4.5 Procedure for submission and acceptance of *Contractor's* design**4.5.1 Design Freeze Milestone**

- (1) The *Contractor* cannot commence any of the installation work until the detailed design is complete and accepted by the Employer. This shall be indicated as a milestone in the Project Execution Programme.
- (2) All design documentation must be completed before design freeze as per 13 Appendix F: Vendor Document Submittal Schedule (VDSS).
- (3) A detailed implementation plan must be completed and accepted by the Employer before the design freeze. Should the Employer not respond within the reply period (7 working days or agreed reply period as per NEC3 ECC contract guideline) the plan submitted by the *Contractor* shall be deemed as the accepted plan.
- (4) The field work cannot commence without official access from the Employer.

4.5.2 Commissioning Completion Milestone

- (1) Commissioning is complete when all plant forming part of the works is returned to service.

4.5.3 Project Completion Milestone

- (1) The *Contractor* updates the design freeze documentation package with any changes made during commissioning.
- (2) The *Contractor* submits as-built documentation to fulfil the project complete milestone as per 13 Appendix F: Vendor Document Submittal Schedule (VDSS).

Public Address System Upgrade**4.6 Other requirements of the *Contractor's* design**

- (1) The *Contractor* follows the existing Duvha PS plant codification and Labelling philosophy as per document ENS0002 Rev 9 - AKZX Plant Location Coding.
- (2) The *Contractor* follows the existing Duvha PS modifications philosophy.
- (3) The *Contractor* follows the existing Duvha PS documentation control philosophy.
- (4) The *Contractor* provides a list of equipment which needs to be removed during the works.
- (5) The *Contractor* to assess onsite equipment and provide inventory list upon site visit of what will be reusable as part of the design.

4.7 As-built drawings, operating manuals and maintenance schedules

- (1) All documentation shall be provided as per 13 Appendix F: Vendor Document Submittal Schedule (VDSS).
- (2) The *Contractor* provides good quality operating and maintenance manuals prepared by suitably experienced personnel.
- (3) The maintenance manuals explicitly state the maintenance requirements for each piece of equipment.
- (4) Two copies of the first draft manuals as well as all "as built" drawings are submitted to the Project Manager for review and acceptance.
- (5) Manuals are in English and each manual is complete with the Power Station's name, contract number and index.
- (6) The *Contractor* also provides an electronic copy of these documents on Microsoft Word for Windows.
- (7) The manuals should indicate the level of responsibility of the operating personnel for each action in the procedures.
- (8) Included in these manuals are the following:
 - i. EN54 and/or ISO 7240 compliance certificates, data sheets for terminal equipment.
 - ii. Electrical diagrams.
 - iii. General arrangement and installation drawings and instructions in Eskom drawing template found in 12 Appendix E: Applicable Eskom Drawing Templates.
 - iv. Operating procedures and instructions for normal and emergency conditions
 - v. Maintenance procedures and instructions for specific plant and equipment.
 - vi. All drawings required for component location, dismantling and re-assembly for maintenance.
 - vii. Equipment details such as make, model, type, and specifications
 - viii. Detailed parts lists and ordering instructions pertaining to storage of spare parts or to their shelf life.
 - ix. Exploded view type drawings clearly detailing the part and uniquely identifying it, technical descriptions of the equipment and component parts.
 - x. Troubleshooting and fault finding guide.
 - xi. Safety procedures and instructions
 - xii. All special tools and equipment required for maintaining and operating the works.
- (9) The maintenance manuals are separated into electrical and C&I volumes.
- (10) The manuals are designed such that they can be clearly understood by technical, maintenance and operating personnel.
- (11) The technical manuals include complete detailed descriptions, as-built drawings, diagrams, illustrations, schedules and data for use by Employer's technical staff to evaluate

Public Address System Upgrade

performance, trace faults, adjust, maintain and fully understand the plant and plant equipment and to allow satisfactory training of junior staff in conjunction with the operating manuals.

- (12) The operating manuals are set out in simple terms in ordinal, tabular or pictorial form to provide factual and concise descriptions of:
 - i. What an alarm condition implies and how it is corrected.
 - ii. What problems can occur and how they are overcome.
 - iii. A routine visual plants inspection procedure.
- (13) The operating manuals are intended for daily use and therefore shall be separated from the technical and maintenance manuals. Bold print, diagrams, illustrations, etc. shall be used. Materials shall be suitable for heavy duty, preferably covered with protective transparent material, and be in loose leaf form to allow substitution and addition of pages.
- (14) The maintenance instruction manuals shall include schedules to cover plant inspection procedures, fully detailed maintenance programmes for plant and plant equipment services at daily, monthly, three monthly, six monthly, yearly and any other necessary intervals, and contain manufacturer's and supplier's detailed maintenance, diagrams, sectional drawings giving part numbers, descriptions, etc.

5 Procurement**5.1 People****5.1.1 Minimum requirements of people employed on the Site**

- (1) The *Contractor* supplies and ensures that his employees wear the correct PPE according the risk assessments performed on the specific tasks to be carried out.
- (2) The *Contractor* ensures that everyone entering Duvha Power Station under his supervision is medically, physically and psychologically fit to enter Duvha Power Station.
- (3) The medical examination, at the *Contractors* cost, is carried out by a Registered Professional Occupational Health Practitioner and the examination shall include the following tests:
 - i. Eye Test, Blood Pressure,
 - ii. Heart Function,
 - iii. Hearing Test and
 - iv. Lung function.

5.1.2 BBBEE and preferencing scheme

- (1) Eskom's policy is to maximise purchases from Black or Black Empowering Enterprises (BEE's) whether Black Woman-owned, small or Large Black or Black empowering suppliers. The purpose is to promote entrepreneurship in black communities and give black business access to the mainstream of business opportunity.
- (2) Eskom will concentrate its development efforts on black suppliers in the manufacturing, construction and mining /extraction sector of the economy and provide

5.1.3 Accelerated Shared Growth Initiative – South Africa (ASGI-SA)

Public Address System Upgrade

- (1) The *Contractor* complies with and fulfils the *Contractor's* obligations in respect of the Accelerated and Shared Growth Initiative - South Africa in accordance with and as provided for in the *Contractor's* ASGI-SA Compliance Schedule IT 1.2 ASGI-SA requirements.
- (2) Eskom is committed to the Accelerated and Shared Growth Initiative for South Africa and its prime objectives of higher growth, more jobs and less poverty.
- (3) Eskom's most significant contribution is through its core business of supplying competitively priced electricity.
- (4) The capacity expansion programme and Eskom's focus on operating efficiency are central to our effort to provide the power that will drive accelerated growth.
- (5) ASGI-SA is not only about economic growth, but ensuring the growth is shared. To contribute to this objective, Eskom will leverage its build programme and associated activities for optimum developmental impact.
- (6) The *Contractor* shall keep accurate records and provide the *Project Manager* with reports on the *Contractor's* actual delivery against the above stated ASGI-SA criteria.
- (7) The *Contractor's* failure to comply with his ASGI-SA obligations constitutes substantial failure on the part of the *Contractor* to comply with his obligations under this contract.

5.2 Subcontracting**5.2.1 Preferred subContractors**

- (1) The *Contractor* shall make use of any supplier for sourcing of equipment, tools and material as long as long as a fully function PA system with the TOA SX-2000 system manager is obtained.
- (2) No subcontracting is allowed to affect the SANS 7240 / EN 54 certification or workmanship quality.

5.2.2 Subcontract documentation, and assessment of subcontract tenders

- (1) The *Contractor* shall submit the proposed contract data for each subcontracting for acceptance to the Project Manager
- (2) The *Contractor* shall prepare subcontracting document as according to NEC contract.
- (3) The *Contractor* must inform the Employer's representative when intending to subcontract some of the works from the contract scope.
- (4) The *Contractor* shall not subcontract a *Contractor* that has lower or higher level accreditation than him/her according to CIDB.

5.2.3 Limitations on subcontracting

- (1) The *Contractor* shall not subcontract more than 25% of the contract scope

5.2.4 Attendance on subContractors

- (1) The *Contractor* shall in writing inform the Employer's representative about the subContractor intentions for site visit.

5.3 Plant and Materials**5.3.1 Quality**

- (1) All work is carried out under the supervision of an experienced supervisor.

Public Address System Upgrade

- (2) The *Contractor* complies with the Employer's Quality Requirements as specified in Eskom Generation Standard QM58. The *Contractor*, when using materials that are required to comply with a standard specification
- (3) Shall, if so ordered, furnish the Engineer with certificates showing that the materials do so comply.
- (4) Where so specified, materials shall bear the official mark of the appropriate standard.
- (5) Samples ordered or specified shall be delivered to the Engineer's office on the Site.
- (6) Unless otherwise specified, all proprietary materials shall be used and placed in strict accordance with the published instructions of the relevant manufacturer.
- (7) All quality control documentation is submitted to the Project Manager within 7 days of Contract date.

5.3.2 Plant & Materials provided "free issue" by the Employer

- (1) The Employer will provide power supply, water and land for the storage of equipment and material.
- (2) The *Contractor* shall supplies all the necessary equipment and material required to execute the Works.
- (3) Should the *Contractor* require using of any of the Employer's Equipment, including compressed air, electricity, water supply and crane age, it must be specified in the Works Information supplied by the *Contractor*.
- (4) The Employer does not guarantee continuity of supply of any of these items required in point 3.

5.3.3 Contractor's procurement of Plant and Materials

- (1) The *Contractor* shall make use of SABS approved plant and material.
- (2) Test certificates shall be given to the *Project Manager* of the project.
- (3) The *Contractor's* material should comply to the Eskom Standards as a minimum.

5.3.4 Spares and consumables

- (1) The *Contractor* shall not provide any spares as it is built into the design.
- (2) The *Contractor* must supply a recommendation for spares holding based on the project requirements and the *Employer's* goals.

5.4 Tests and inspections before delivery

- (1) The *Contractor* does not bring to the working area those plant and material which the works information states are to be tested or inspected before delivery until the supervisor has notified the *Contractor* that they have passed the test.

5.5 Marking Plant and Materials outside the Working Areas

- (1) All plant and materials outside working areas are to be marked "for *Contractor*" until such time that they are tested and installed at the site/plant.

6 Construction

6.1 Temporary works, Site services & construction constraints

6.1.1 Employer's Site entry and security control, permits, and Site regulations

- (1) The *Contractor* applies for access permits for all works exceeding four (4) weeks via the Project Manager, who will co-ordinate this.
- (2) The *Contractor* applies for *Contractor's* Permits for all his employees and/or sub*Contractors* at the Security gate, at least 24 hours prior to entry of the Duvha Power Station Security Area. .
- (3) The *Contractor* completes the specific form in the Duvha Power Station *Contractors* Safety Manual, listing all of the personnel that he intends using on site.
- (4) The completed list, identified with the *Contractor's* name, contains the following information:
 - i. Employee Name
 - ii. Employee ID Number
 - iii. Eskom Safety Co-ordinator signature
 - iv. Eskom Project Manager signature
 - v. Validity Date
- (5) No permits are issued to personnel who have not attended safety induction.
- (6) The *Contractor* photocopies the first page of the ID book of every one of his employees; reduced to the size 65%.
- (7) This completed list, together with the photocopies of the ID books is delivered to Protective Services for the preparation of the *Contractor's* Permits.
- (8) The *Contractor* allows at least 24 hours for the preparation of the security permits, before he collects the permits from the Protective Services offices.
- (9) The *Contractor's* personnel are required to be in possession of a *Contractor's* Permit at all times inside Duvha Power Station.
- (10) All *Contractors'* permits are submitted back to Protective Services when the workers leave the site after completion of the works. Failure return the permits will result in a R50,00 penalty for each non returned permit.
- (11) The *Contractor* compiles detailed Tool Lists (obtainable from Protective Services) of all tools and equipment to be taken on site before arriving at the power station.
- (12) Authorised copies of these lists are retained to be used again when the tools and equipment is removed from site.
- (13) The *Contractor's* visitors and all personnel conform to the security arrangements in force at Duvha Power Station.
- (14) Application forms for visitors are filled in by the *Contractor's* Site Manager and approved by the Project Manager, and submitted to the Employer's Protective Services office one day prior to the visit.
- (15) Visitors will not be allowed on site if the necessary forms are not in the possession of security staff.
- (16) The Chief Security Officer may, with valid cause, remove any of the *Contractor's* personnel from the site, either temporarily or permanently. He may deny access to the site to any person whom, in the opinion of the said Chief Security Officer, constitutes a security risk.

Public Address System Upgrade

- (17) No unauthorised vehicles will be allowed on site. Only *Contractor's* vehicles with displayed Contract Vehicle Permits disks will be allowed on site. Contract Vehicle Applications are directed to the Project Manager for consideration and approval.
- (18) The *Contractor* is restricted to the Site. The *Contractor* is forbidden to enter any other areas, and ensures that his employees abide by these regulations.
- (19) Parking inside the power station is strictly forbidden, except for loading purposes.
- (20) No recruiting of casual labour may be done on Eskom premises, including the area outside the Power Station Security Gate.
- (21) Security personnel may search any premises, property or person within the security area of Duvha Power Station
- (22) No Photographic equipment will be allowed within the security area of the Power Station without obtaining permission.
- (23) Application forms for such permission is available from the Protective Services offices.
- (24) Any person found in possession of such equipment will be prosecuted in terms of the National Key Point Act
- (25) The *Contractor* shall comply with SHE Specification 74 and Eskom Standard 36-681: Plant Safety Regulations.

6.1.2 Restrictions to access on Site, roads, walkways and barricades

- (1) Pedestrian crossing are make on the road they should be used when crossing the road
- (2) Inside the plant walkways are clear makes they should be used when walking inside the plant to keep safe on any object that might fall.
- (3) Barricades are provided where there are open trenches and around the sumps and manholes.
- (4) The *Contractor* shall occupy only such ground as is necessary to carry out the works.
- (5) All fences and other structure that have been damaged or interfered with by the *Contractor* shall be restored to be a condition at least equivalent to their original condition

6.1.3 People restrictions on Site; hours of work, conduct and records

- (1) The LAR is for the person in charge of the plant to maintain control over activities taking place on his plant that are not covered by the Plant Safety Regulation and Operating Regulations for High Voltage Systems.
- (2) Activities that are allowed to be carried out under the LAR must not require a permit and must satisfy the following criteria:
- (3) They must not involve danger to the person carrying out the activity;
- (4) No plant isolations must be required;
- (5) The activity must be performed by a skilled person and there must be no risk of a production loss;
- (6) The duration of the activity must be less than 24 hours
- (7) The Supervisor accompanies the *Contractor* during the first instances of working under a LAR on a specific plant area.
- (8) It is very important that the person who plans to do an activity on a plant under the LAR informs the person in charge of the plant (ASS on the panel or PPO at WTP) of what will be done.

Public Address System Upgrade

- (9) This means verbally telling the person in charge of the plant what will be done and not just signing the LAR book. The LAR book is also signed.
- (10) It is also important that as soon as the activity is completed the person, who was doing the activity, notify (verbally) the person in charge of the plant that conditions are back to normal and that the LAR has been signed off. Just signing the LAR book is not sufficient.
- (11) For more information please refer to Plant Safety Regulation C11.

6.1.4 Health and safety facilities on Site

- (1) The *Contractor* provides a First Aid service to his employees and sub-*Contractor*. In the case where these prove to be inadequate, like in the event of a serious injury, the Employer's Medical Centre and facilities will be available.
- (2) Outside the Employer's office hours, the Employer's First Aid Services will only be available for serious injuries and life threatening situations. The Employer shall be entitled, however, to recover the costs incurred, in the use of the above Employer's facilities, from the *Contractor*.
- (3) The *Contractor* to ensure that qualified and competent First Aiders and Emergency Care staff is permanently on site and at actual construction site for emergency situations, as and when they arrive.
- (4) The *Contractor* or his staff shall not move the injured party from the incident position and site unless the person's/persons' life is in danger or the person is moved by a qualified and trained Emergency Care Worker.

6.1.5 Environmental controls, fauna & flora, dealing with objects of historical interest

- (1) No fauna or flora will be collected or removed from any farm by any visitor without written permission of the landowner, in which case cognizance will be taken of appropriate provincial legislation pertaining to fauna and flora.
- (2) Under such cases Eskom Holding's ethical policies and guidelines will be strictly applied.

6.1.6 Title to materials from demolition and excavation

- (1) The *Contractor* has no title to an object of value or historical or other interest within the site
- (2) The *Contractor* shall notify the Project Manager when such an object is found and the Project Manager will instruct the Contract how to deal with it.
- (3) The *Contractor* does not move the object without instruction.

6.1.7 Publicity and progress photographs

- (1) Should publicity and progress photographs be required an application shall be made via the Project Manager.

6.1.8 Contractor's Equipment

- (1) Any equipment brought to site by the *Contractor* must be declared on entry to security personnel
- (2) Said equipment will be issued a permit, which will be required to remove the equipment from site

Public Address System Upgrade**6.1.9 Equipment provided by the *Employer***

- (1) Should the *Contractor* require using of any of the *Employer's* Equipment, including compressed air, electricity, water supply and crane age, it must be specified in the Works Information supplied by the *Contractor*.
- (2) The *Employer* does not guarantee continuity of supply of any of items in point (1).
- (3) The *Employer* shall be entitled to withdraw use of the said Equipment, should proper maintenance and cleanliness not be ensured.
- (4) In the event of point (3), the *Contractor* shall be obliged to provide the necessary Equipment at his own cost.
- (5) The *Contractor* is responsible for the repair, replacement or correction as necessary of all pieces of tools and equipment supplied by the *Employer* which are damaged and / or lost whilst in the *Contractor's* custody and control.
- (6) The *Contractor's* site manager must ensure that any one of his employees or Sub-*Contractor*, operating hoist equipment belonging to the *Employer*, is authorised by an Accredited Company and retraining is done annually.
- (7) Arrangements for training courses can be made via Duvha Power Station Maintenance Training but the *Contractor* will absorb costs.
- (8) A copy of this accredited and valid training certificate must be given to the *Employer's* Supervisor, who will then arrange access for usage.

6.1.10 Site services and facilities

- (1) The *Employer* will provide the *Contractor* access to toilet facilities free of charge.
- (2) The *Contractor* or any of his employees or Sub *Contractors* will not be allowed to use the *Employer's* dining facilities, unless a specific agreement has been made between the *Contractor* and Eskom Catering and Accommodation Services (ECAS).
- (3) The *Contractor* or any of his employees or Sub *Contractors* may buy take away meals from the fast foods outlet on site.
- (4) The *Contractor* provides a First Aid service to his employees and Sub *Contractors*. In the case where these prove to be inadequate, like in the event of a serious injury, the *Employer's* Medical Centre and facilities will be available.
- (5) Outside the *Employer's* office hours, the *Employer's* First Aid Services will only be available for serious injuries and life threatening situations.
- (6) The *Employer* shall be entitled, however, to recover the costs incurred, in the use of the above *Employer's* facilities, from the *Contractor*
- (7) For the full duration of the works, the *Contractor* is responsible to keep the work area clean of any rubble, and to dispose all refuse to a registered dumpsite. There is no such dumpsite available at Duvha Power Station.
- (8) All waste introduced and/or produced on Eskom's premises by the *Contractor* for this Contract, must be handled in accordance with the minimum requirements for the Handling and Disposal of Hazardous Waste in terms of Government Legislation as proclaimed by the Department of Water Affairs and Forestry Act 1994 Ref.: ISBN0621 - 16296-5.

6.1.11 Facilities provided by the *Contractor*

- (1) The provision of accommodation for *Contractor's* personnel shall be the responsibility of the *Contractor*

Public Address System Upgrade**6.1.12 Underground services, other existing services, cable and pipe trenches and covers**

- (1) A survey must be carried out to determine if any underground cabling and services will hinder the design and execution of the project.
- (2) If no up-to-date drawings are available for such purposes as in point (1), the onus falls on the *Contractor* to perform an on-site survey.
- (3) Any cables identified during the survey must be marked on the drawing.
- (4) If during execution of the project any damage to identified or unidentified underground cabling and services occur, the cost of repair will be for the *Contractor*.

6.1.13 Control of noise, dust, water and waste

- (1) The *Contractor* ensures that all necessary notices and barricading are set up to ensure safety of people working in the area of the works.
- (2) All necessary precautions should be made to minimise impact of dust or noise.

6.2 Completion, testing, commissioning and correction of Defects**6.2.1 Work to be done by the Completion Date**

- (1) On or before the Completion Date the *Contractor* shall have done everything required to Provide the Works except for the work listed below which may be done after the Completion Date but in any case before the dates stated.
- (2) The Project Manager cannot certify Completion until all the work except that listed below has been done and is also free of Defects which would have, in his opinion, prevented the Employer from using the works and Others from doing their work.

	Item of work	To be completed by
	As built drawings of 3.13.5	Within 5 days after Completion
	Performance testing of the <i>works</i> in use as specified in paragraph 6.2.5 of this Works Information.	See performance testing requirements.

6.2.2 Commissioning

- (1) Refer to Section 3.13.4

6.2.3 Take over procedures

- (1) During take over, the *Contractor* is responsible to demonstrate to the relevant parties the completed works.
- (2) If any concerns are raised during the demonstration, the onus falls on the *Contractor* to address and correct.
- (3) If any concern as per point (2) was part of the works, the final signoff will be postponed until such concerns have been addressed.
- (4) Commissioning and Take Over shall comply with Eskom procedure for Completion of Power plant Projects commissioning ,Take over from *Contractors* and Handover to the Generation Business-32-365

Public Address System Upgrade**6.2.4 Access given by the *Employer* for correction of Defects**

- (1) If the *Contractor* is required to correct any defect, a Permit To Work (PTW) will be issued based on the defect which is to be corrected.
- (2) The availability of the PTW will be dependent on the plant accessibility and constraints.

6.2.5 Performance tests after Completion

- (1) The performance of the system will be verified and tested during normal production cycles.
- (2) If any defect or deviation from the required performance is identified, it will be treated as a defect and applicable clauses will apply.

7 Plant and Materials standards and workmanship**7.1 Investigation, survey and Site clearance**

- (1) Investigation of the site must be conducted in order to gather any information required to complete the requirements of Section 4.3
- (2) A site survey must be carried out in order to ensure the ergonomics aspect of the design is not limited by physical plant equipment or material.

7.2 Electrical & mechanical engineering works**7.2.1 General**

- (1) Refer to Appendix D for 240-56227443 Requirements for Control and Power Cables for Power Stations Standard for Electrical cabling requirements.

7.3 Process control and IT works**7.3.1 General**

- (2) All equipment is available in South Africa as commercially- off- the-shelf (COTS) products.
- (3) All equipment is to conform to TIA-1005.

7.3.2 Control & Instrumentation Requirements**7.3.2.1 Unit Network Cabinet**

- (1) Refer to Appendix D: 240-64720986 – Emergency Preparedness Public Address System For Large Area Deployment.

7.3.2.2 Copper Patch Panels

- (1) Copper patch panels are fitted with 8P8C (RJ45) Keystones as defined in TIA-568.
- (2) 8P8C Keystones are wired according to the T568A standard.

7.3.2.3 Fibre Optic Ethernet Cabling

- (1) All fibre optic cabling is 50/125um Multimode cabling operating at 850nm.
- (2) All fibre optic cables excluding fibre pig tails are terminated in patch panels and not in splice boxes.

Public Address System Upgrade

- (3) Fibre optic patch leads and pigs tails should be protected by sleeves and/or conduits where connected between Fibre optics patch panels and zone amplifier cabinets.
- (4) Fibre optic cabling installation conforms to TIA568-C.3

7.3.2.4 Copper Ethernet Cabling

- (1) All copper Ethernet cabling is Category 5e or Category 6.
- (2) No segment of copper cabling exceeds 50m in length.
- (3) All copper cables entering a network cabinet are terminated onto a patch panel.
- (4) The field end of a copper cable may be fitted with an 8P8C jack as defined in TIA568.
- (5) All 8P8C jacks are wired according to the T568A standard unless a crossover cable is required.
- (6) Copper cable installation conforms to TIA568-C.2

7.3.2.5 Trunking

- (1) Boxed trunking is provided for all network cabling
- (2) The boxed trunking used for network cabling is dedicated to the network cabling and is not used for any other cabling
- (3) Any new trunking should be installed such as to prevent dust, ash or water collecting within the trunking.
- (4) Trunking is specified such that it fulfils the requirements of TIA568-C.2, TIA568-C.3 and TIA1005

7.3.2.6 Cabling and Wiring**7.3.2.6.1 General**

- (1) The design, supply, installation, termination, labelling, testing and commissioning of all wiring and cabling is provided
- (2) All cables as a minimum are insulated with flame-retardant, halogen-free PVC outer sheath
- (3) Internal cores of all multi-core cables must be colour coded
- (4) The routes for power supply cabling, network cabling and the trunking is of a consistent and integrated design, that takes into account different cabling and racking routes for common modes of failure and the redundancy concepts of the automation system design
- (5) The cable routes are designed such that equipment can be removed for maintenance without causing damage to the cables.
- (6) All cables and wires provided are secured with suitable cable glands, straps or clamps
- (7) All cables terminating in cubicles are such that, maintenance is achieved easily on faulty cables; thus the number of cables per access way is restricted to facilitate this.
- (8) Durable cable numbering /labelling is provided for all cables entering the cubicles, the numbering /labelling is such that maintenance on cables is easily achieved
- (9) Conduit and trunking to conform to standard 240-64720986 – Emergency Preparedness Public Address System for Large Area Deployment.
- (10) All wire terminations to use appropriate lugs.
- (11) Any termination to conform to standard 240-64720986 – Emergency Preparedness Public Address System for Large Area Deployment.
- (12) Cabling shall comply with Eskom standard 240-56227443 Requirements for Control and Power cables for Eskom Power stations and 240-64720986 – Emergency Preparedness Public Address System for Large Area Deployment.

7.3.2.6.2 Cable Schedules

- (1) Accurate records are kept in Cable Schedules by the *Contractor* for all cabling forming part of the Works.
- (2) The cable schedules are provided inclusive of origin, target, type, size and termination details.
- (3) Termination schedules are provided for all cables

7.3.2.6.3 Cable Management

- (1) A cable stock schedule is kept by the *Contractor* to record all cables delivered to and removed from Duvha site.
- (2) The installed cabling is reconciled with the cable stock schedule.

8 List of drawings**8.1 Drawings issued by the *Employer***

- (1) A List of drawing will be issued once a contract has been signed.

Drawing number	Revision	Title

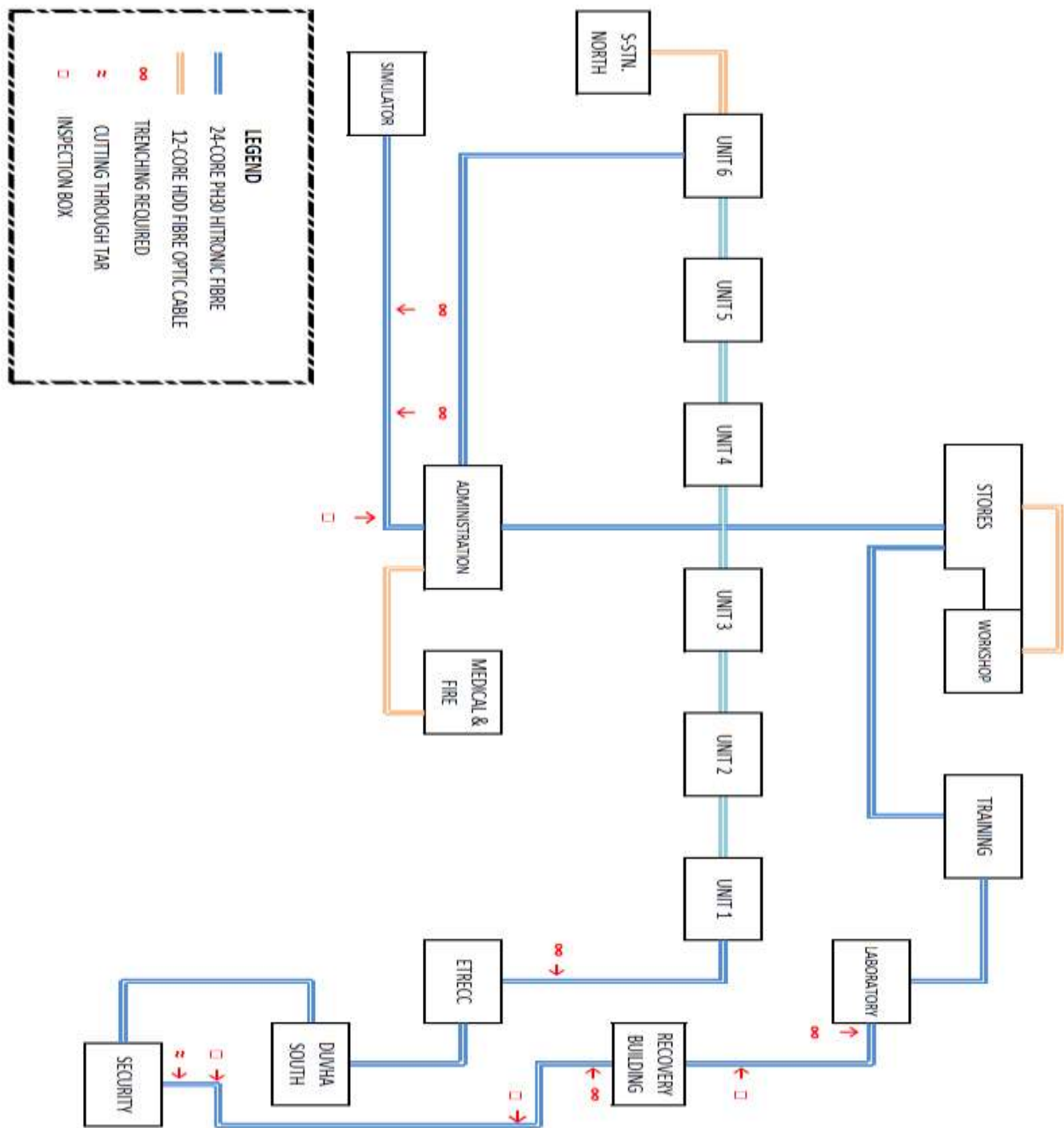
9 Appendix A: Calculation Data Spread Sheet

- (1) The *Contractor* responsible for verification of SPL for each zone for accurate loud speaker design selection in conjunction with 240-64720986 – Emergency Preparedness Public Address System for Large Area Deployment.
- (2) The calculation sheet contains the various zones, speaker location and quantities, amplifier loads and cabinet equipment.



Appendix A-Calculation Data Spread Sheet REV 0.zip

10 Appendix B: Existing Fibre Optic Layout



11 Appendix C: Limits of Supply and Services (LOSS)



Appendix C-Limits of Supply and Services (LOSS).zip

11 Appendix D: List of Applicable Standards



Appendix D-List of Applicable Standards.zip

12 Appendix E: Applicable Eskom Drawing Templates



Appendix E-Applicable Eskom Drawing Templates.zip

13 Appendix F: Vendor Document Submittal Schedule (VDSS)



Appendix F-Vendor Document Submittal Schedule (VDSS).zip

C3.2 CONTRACTOR'S WORKS INFORMATION

This section of the Works Information will always be contract specific depending on the nature of the *works*.

It is most likely to be required for design and construct contracts where the tendering *Contractor* will have proposed specifications and schedules for items of Plant and Materials and workmanship, which once accepted by the *Employer* prior to award of contract now become obligations of the *Contractor* per core clause 20.1.

Typical sub headings could be

- a) *Contractor's* design
- b) Plant and Materials specifications and schedules
- c) Other

This section could also be compiled as a separate file.

C4 Site Information

Topographical

Duvha Power Station is situated in the Mpumalanga Province in Bethal Road off the Johannesburg Witbank N12 motorway

Plant Area

Duvha Power Station 14 loudspeaker zones, as per Annexure A of the SOW.